



## Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, May 13, 2014 at 7 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.

- I. **Announcements, Open Session and Public Comment [7:00]**
- II. **Public Hearing(s) [7:15]**
  - A. Rules and Regulations
    - a) Proposed amendment of Traffic Rules and Orders, Schedule of Fines (cont. from April 22, 2014)
- III. **Licenses/Appointments/Reappointments/Use of Town Property**
  - A. Licenses
    - a) General Business License: Wellfleet Artisan Market (Vendor's Market); The Fleetian (formerly known as The Juice.)
    - b) Weekday and Sunday Entertainment: The Fleetian (formerly known as The Juice.)
    - c) One Day Beer and Wine License: Request received from Brent Harold for a one-day Beer and Wine License at the Wellfleet Library on Saturday, June 28, 2014 from 5:00-7:00 p.m. at an art show and reception.
    - d) One Day Beer and Wine License: Request received from Marusya Chavchavadze of the American Friends of Georgia (AFG) for a one-day Beer and Wine License at the Wellfleet Library on Thursday, May 22, 2014 from 7:00-9:00 p.m. for an informational lecture about AFG's humanitarian work in the County of Georgia.
  - B. Appointments
    - a) Marianne Nickerson – Town Collector for a term beginning May 6, 2014 and ending April 25, 2016.
    - b) Dawn Rickman – Town Treasurer for a term beginning May 6, 2014 and ending May 3, 2016; Town Clerk for a term beginning May 6, 2014 and ending May 3, 2016; Wellfleet Representative to the Cape Cod Municipal Health Group for a term beginning May 6, 2014 and ending May 3, 2016; Wellfleet Burial Agent for a term beginning May 6, 2014 and ending May 3, 2016.
    - c) Mick Lynch – Zoning Board of Appeals as a Regular Member for a three year term ending 6/30/17.
    - d) William P. Nicholson – Zoning Board of Appeals Associate Member for a three year term ending 6/30/17.
    - e) Suzanne Grout Thomas and Michael Flanagan – Designer Selection Committee for the Waterfront Building Study for an indefinite term.
    - f) Lawrence Franke – Energy Committee, moving from an alternate member to a regular member and filling the remainder of Edmund Doyle's term ending 6/30/15.
  - C. Reappointments
    - a) Full Time Police Officers with a term beginning July 1, 2014 through June 30, 2015: Kevin LaRocco, George Spirito, Jared Meegan.
    - b) Special Police Officers with a term beginning July 1, 2014 through June 30, 2015: Lacey De Oliveira, Joseph Conroy, Aaron Fitzpatrick, Brian Sklut, Michael Walls, Patrick Harper, Scott Higgins, Donald Arthur, Ryan Murphy; Det. Adam Bohannon (Eastham Police Dept.), Det. Sgt. David Perry (Truro Police Dept.), Det. Richard Alves (Provincetown Police Dept.), Det. Meredith Lobur (Provincetown Police Dept.); From the National Park Service: Leslie Reynolds, Christopher Anderson, Eric Trudeau, Timothy Morrison, Craig Thatcher, W. Russell Hughes, Christopher L. Williams, Ryan Peterson, Steve Glaser, Christopher Hartsgrrove, Sean Kelly.
    - c) Jennifer Pierce, David Rheault, Manuel Smith, Judith Stiles – Citizens Economic Development Committee [one year term, ends 6/30/15]
    - d) Carol Magenau, Sarah Multer – Council On Aging Committee [three year term, ends 6/30/17]
    - e) Paul Cullity, Robert Dubeau, Stephen Durkee, Barbara Knapp, Gary Sorkin, Judy Taylor – Local Housing Partnership [one year term, ends 6/30/15]
    - f) Thomas Slack, Lynn Southey – Open Space Committee [one year term, ends 6/30/15]

- g) Deborah Freeman – Personnel Board [three year term, ends 6/30/17]
  - h) Emily Frawley-Manach – Recreation Committee [three year term, ends 6/30/17]
  - i) Tracey Hunt, Catherine Myers, Lydia Vivante – Recycling Committee [three year term, ends 6/30/17]
  - j) Betsey Patterson, Andrea Pluhar – Registrar of Voters [three year term, ends 6/30/17]
- D. Use of Town Property
- a) Request received from Henry Marcucella from ‘Trey Helliwell Remembered’ to use the Whitecrest Beach parking lot (preferably on the Ocean side) on Saturday, June 21, 2014 from 4:00-9:00 p.m. with a rain date on Sunday, June 22, 2014 from 4:00-9:00 p.m., and Saturday, June 28, 2014 from 4:00-9:00 p.m. with a rain date on Sunday, June 29, 2014 from 4:00-9:00 p.m. and to hold a memorial concert for slain Cape Cod music promoter Trey Helliwell. Thirty people involved. Equipment: Small P.A. system, gas generator, 3 guitar amplifiers and drum kit. Bands will set up and play – no stage or lighting. No food or beverages served. Event open to the public and no fee will be charged. [Processing fee: \$20. Use of Town Property fee: \$100-\$500 maximum. Deposit required. Noise bylaw acknowledgment required].
  - b) Application received from Jan Moscovitz and Susie Nielsen from the farm gallery and project space to use the chain link fence at the basketball courts between the old WHAT theater and Mayo Beach across from the Bookstore Café and the area across from Uncle Tim’s Bridge (Cannon Hill) from May 22 to July 7, 2014 for the “Before I Die” global public art project that invites people to reflect on their lives and share personal aspirations in a public space. Equipment used: Plywood panels, chalkboard paint, securing methods to post, chalk. Application received [Processing fee: \$20. Use of Town Property fee: \$100].
  - c) Application received from Moira Noonan-Kerry from Cape Cod Children’s Place to use the sidewalk in the Harbor Parking Lot or another appropriate small space in the Harbor area on Thursday, May 29, 2014 from 6:30-8:30 p.m. as a registration area for the Wellfleet Harbor Hop to benefit Cape Cod Children’s Place. [Processing fee: \$20. Use of Town Property fee: \$100].
  - d) Application received from Harriet Korim from the Wellfleet Friends of the Dump to host the 21<sup>st</sup> Annual yard sale at the Transfer Station Swap Shop on Saturday, May 24, 2014 from 8:00 a.m. to 3:30 p.m. Proceeds from the sale will benefit the Wellfleet Swap Shop Ecology Action Scholarship. No food or beverages served and parking will be arranged at the convenience of the DPW staff. [No Processing fee or Use of Town Property fee applies].

**IV. Business**

- A. Board of Selectmen reorganization
- B. AmeriCorps Cape Cod presentation
- C. Authorize Fire Chief to issue a ceremonial bonfire permit to the Wellfleet Chamber of Commerce for the Celebration of the Harbor Bonfire on May 31, 2014 at 8:30 p.m.
- D. Dissolution of the 335 Main Street Committee

**V. Town Administrator’s Report**

**VI. Future Concerns**

**VII. Correspondence and Vacancy Report**

**VIII. Minutes**

**IX. Adjournment**



# TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleetma.org

To: Board of Selectmen  
From: Harry Terkanian, Town Administrator  
Subject: Amendments to the Traffic Rules and Orders  
Date: April 16, 2014

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The April 22, 2014 meeting packet contains a red lined version of the Traffic Rules and Orders. Deletions are marked with strikethroughs or indicated in the right margin. Additions are indicated in red.

Changes and my comments thereon are as follows:

- The added reference to Chapter 90, Section 20A ½ is added for completeness.
- Section 2 - The change to Ocean View Drive is to consolidate the current two entries since they cover opposite sides of the road between the same endpoints.
- Section 2 – Delete the second reference to Nauset Road.
- Section 3 – Parking time limits changed from Monday through Saturday to daily in order to include Sundays.
- Section 3 – Deleted the reference to parking on the South side of Main Street from Commercial Street to Holbrook Ave since there is no practical parking on Main Street from Commercial Street to Banks Street. Changed the remaining paragraph for Main Street from “four (4) hours” to “one (1) hour.” Net effect is to add a prohibition of parking on the South side of Main Street from Commercial Street to Bank Street and limit parking on the South side of Main Street between Bank Street and Holbrook Ave. to one (1) hour seasonally (as at present.)
- Section 3 – Changed reference to the Main Street lot from “Our Lady of Lourdes” to “Opposite Preservation Hall” for clarity.
- Section 3 – Redrafted the Town Hall lot parking limits for clarity to provide two (2) hour parking everywhere except the back row which will be marked as four (4) hour parking and the Town Hall Employee parking area.
- Section 3 – Added a two hour limit for the South Wellfleet parking lot so that once it is repaved and re marked we can designate all or a portion as two hour only parking.
- Section 4.7 – Corrected the reference in the text from “Section 6” to “Section 4.6.”
- Schedule of Fines – Has been revised to reflect the recommendations of the parking review committee presented to the Selectmen on January 14, 2014. Any fines which are increased above the limits authorized by the Mass. Legislature would be capped at current legislative maximums until raised by special legislation. Chapter 20 of the Acts and Resolves of 2004 provided:  
“Notwithstanding any general or special law to the contrary, the town of Wellfleet may establish by by-law fines for parking violations, not exceeding \$50 if paid within 21 days, not exceeding \$55 if paid after 21 days but before the parking

clerk reports to the registrar of motor vehicles, and not exceeding \$70 after the violation has been reported to the registrar.” Article 52 on the Annual Town Meeting Warrant seeks authority to petition the Legislature for the required legislation.

Not addressed is the question of employee parking passes. Two alternatives are being investigated. First, re mark the four hour portion of the Town Hall lot as “Employee Passes Only” and sell employee passes to Main Street businesses for use by their employees. Second, negotiate an agreement with one of the Main Street churches to rent space in their lot for employees using the same pass system (or setup a program where the church sells passes directly to employers.) The main detail to be worked out under either alternative is which businesses are eligible, how many passes can each purchase and what a maximum number of passes should be. The parking review committee recommended a \$250 fee per pass.

Also not addressed is whether there should be additional parking control of other Town lots (at the foot of Bank Street, Marina, Mayo Beach, etc.)

**TOWN OF WELFLEET EXCERPT FROM ANNUAL TOWN MEETING APRIL 28, 2014**

**ARTICLE 52:** To see if the Town will vote to authorize its Board of Selectmen to petition the General Court for passage of the following proposed special act: "Notwithstanding the provisions of Section 20A ½ of Chapter 90 of the General Laws, the Town of Wellfleet is hereby authorized to increase the maximum limit for parking ticket fines to seventy-five (\$75) dollars if paid within twenty-one (21) days, to eighty (\$80) dollars, if paid thereafter, but before the parking clerk of said town reports to the Registrar of Motor Vehicles, and to ninety-five (\$95) dollars if paid thereafter.

**Board of Selectmen recommends 5-0**

**Finance Committee recommends 8-0**

*Voice vote that Article 52 be accepted and adopted as printed in the warrant.*

A TRUE COPY ATTEST  
*Dawn E. Ricketts*  
Town Clerk  
WELFLEET

## TRAFFIC RULES AND ORDERS

At a meeting of the Board of Selectmen held in Wellfleet on July 8, 1966, the following vote was duly passed:

The Board of Selectmen of the Town of Wellfleet, acting by virtue of the power given to it by Chapter 40, Section 22, of the General Laws (Ter.Ed.) and by virtue of any other power it hereto enabling, hereby adopts and makes the following rules and orders for the regulation of traffic upon the streets and highways of said Town, the same to be known as Traffic Rules and Orders of the Town of Wellfleet insofar as the said rules and orders or any of them are the same as any valid regulations, rules and orders now in force, they shall be deemed to be a continuation thereof.

By vote under Article 5 of the October 5, 1981 Special Town Meeting the Town accepted Chapter 90, Section 20A½ of the General Laws, (Ter. Ed.)

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### ARTICLE I

#### DEFINITIONS

For the purpose of these rules and orders, the words and phrases used herein shall have the following meanings except in those instances where the context clearly indicates a different meaning.

- (a) Street or Highway The entire width between property lines of every way opens to the use of the public for the purpose of travel.
- (b) Roadway That portion of a street or highway between the regularly established curb lines or that part, exclusive of shoulders, improved and intended to be used for vehicular traffic.
- (c) Lane A longitudinal division of a roadway into a strip of sufficient width to accommodate the passage of a single line of vehicles.
- (d) Vehicle Every device in, upon or by which any person or property is or may be transported or drawn upon any street or highway, including bicycles when the provisions of these rules are applicable to them, except other devices moved by human power or used exclusively upon stationary rails or tracks.
- (e) Parking The standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading, or in obedience to an officer or traffic signs or signals, or while making emergency repairs or, if disabled, while arrangements are being made to move such vehicle.
- (f) Official Traffic Signs All signs, markings and devices, other than signals, not inconsistent with these rules and orders, and which conform to the standards prescribed by the Department of Public Works of the Commonwealth of Massachusetts and placed or erected by authority of a public body or official having jurisdiction, for the purpose of guiding, directing, warning, or regulating traffic.

- (g) Officer For the purpose of these rules and orders an officer shall be construed to mean any officer, any constable or special officer, provided he has his badge of office displayed over his left breast and upon his outer garment.
- (h) Emergency Vehicles Vehicles of the Fire Department, Police Department vehicles, ambulances and emergency vehicles of Federal, State and municipal departments or public service corporations when the latter are responding to an emergency in relation to the Police or Fire Departments.
- (i) Official Street Marking Any painted line, legend, marking or marker of any description painted or placed upon any way which purports to direct or regulate traffic and which has been authorized by the Board of Selectmen and which has the written approval of the Department of Public Works, Commonwealth of Massachusetts.
- (j) Person The word "person" shall mean and include any individual, firm, co-partnership, association or corporation.

## ARTICLE II

### AUTHORITY AND DUTIES OF POLICE

#### Section 1. Police to Direct Traffic

It shall be the duty of the Police Officers to enforce the provisions of these rules and orders. Police Officers are hereby authorized to direct all traffic either in person or by means of visible or audible signal in conformance with the provisions of these rules and orders, provided that in the event of a fire or other emergency, to expedite traffic or safeguard pedestrians, officers of the Police or Fire Departments may direct traffic as conditions may require, notwithstanding the provisions of these rules and orders.

#### Section 2. Police May Close Streets Temporarily

The Police may close temporarily any street or highway in an impending or existing emergency or for any lawful assemblage, demonstration or procession provided there is reasonable justification for the closing of such street.

#### Section 3. Police May Prohibit Parking Temporarily

The Police may prohibit, temporarily, parking on any street or highway or part thereof in an impending or existing emergency or for a lawful assemblage, demonstration or procession provided there is reasonable justification for such prohibition. Vehicles parked in places where parking is prohibited temporarily may be moved by or under the direction of an officer.

#### Section 4. Exemptions

The provisions of these rules and orders shall not apply to operators actually engaged in work upon a street or highway closed to travel or under construction or repair, to officers when engaged in the performance of public duties nor to drivers of emergency vehicles while operating in an emergency and in performance of public duties when the nature of the work of any of these necessitates a departure from any part of these rules and orders. These exemptions shall not, however, protect the driver of any vehicle from the consequences of a reckless disregard of the safety of others.

### **ARTICLE III**

#### **TRAFFIC SIGNS, SIGNALS, MARKINGS AND ZONES**

##### Section 1. Interference with Signs, Signals and Markings Prohibited

It shall be unlawful for any person, to willfully deface, injure, move, obstruct or interfere with any official traffic sign, signal or marking.

##### Section 2.

No driver of any vehicle shall disobey the instructions of any official traffic control signal, sign, marking, or legend, unless otherwise directed by a police officer.

### **ARTICLE IV**

#### **PARKING**

##### Section 1. General Prohibitions

No person shall stand or park and no person shall allow, permit or suffer any vehicle registered in his name to stand or park in any of the following places:

- (a) within an intersection.
- (b) upon any sidewalk.
- (c) upon any crosswalk.
- (d) upon a roadway where parking is permitted unless both wheels on the right side of the vehicle are within twelve (12) inches of the curb or edge of the roadway.
- (e) upon any roadway where the parking of a vehicle will not leave a clear and unobstructed lane at least ten (10) feet wide for passing traffic.
- (f) in front of any private road or driveway.
- (g) upon any street or highway within twenty (20) feet of an intersecting way, except alleys.

##### Section 2. Prohibited on Certain Streets

Upon the following streets or highways or parts thereof parking is hereby prohibited.

**BRIAR LANE** – Both sides from Main Street to Route 6.

**CAHOON HOLLOW ROAD** - both sides from Route 6 to the town owned parking area at Cahoon Hollow.



CHEQUESSETT NECK ROAD Northerly side from the intersection with Kendrick Avenue to the terminus of the road (The Gut). Southerly side from the intersection with Kendrick Avenue to the eastern side of the Herring River Dike and from the western side of the Herring River Dike to the terminus of the road (The Gut). Parking is specifically allowed along the property line / road frontage located at 915 Chequessett Neck Road.

COMMERCIAL STREET Both sides from Main Street to Kendrick Avenue.

COVE ROAD As shown on a plan entitled "Plan of a Town Way in Wellfleet, MA, as laid out by the Selectmen and accepted at a Town Meeting held 2/13/50." Said plan of a Town Way in Wellfleet, MA, to be found at Book & Page 91/87-91 in the Barnstable County Record of Recorded Deeds and to prohibit said parking on both sides of the road, between station 66 + 75.20 and station 70 and 86.65 as shown on said plan, and including that portion of Samoset Road running S. 24 – 38' – 20" E. a distance of 75.46' from station 68 + 90.98 as shown on said plan.

CROSS STREET Both sides between Chequessett Neck Road and West Main Street.

EAST COMMERCIAL STREET Both sides from Main Street to Commercial Street.

GRIFFIN ISLAND ROAD Both sides from Chequessett Neck Road to the Duck Harbor parking area.

GROSS HILL ROAD Both sides westerly from Route 6 to the Newcomb Hollow parking area.

HOLBROOK AVENUE Both sides from Main Street to Commercial Street.

KENDRICK AVENUE Both sides westerly from the Marina to Keller's Corner.

LECOUNT HOLLOW ROAD Both sides from Route 6 to Ocean View Drive.

LONG POND ROAD Both sides from the intersection with Main Street to Ocean View Drive.

MAIN STREET On the North side from Route 6 to Briar Lane. On the South side from Route 6 to Bank Street and from Holbrook to West Main Street.

NAUSET ROAD (*amended 2/24/03*) East side from the intersection with Indian Neck Road and Samoset Road to the town owned parking area at Indian Neck; West side from the intersection with Indian Neck Road and Samoset Road to the area designated as beach parking and thence to the town owned parking area at Indian Neck.

~~OCEAN VIEW DRIVE Easterly side from LeCount Hollow Road to Gross Hill Road.~~

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~~OCEAN VIEW DRIVE ~~Westerly side~~ Both sides from LeCount Hollow Road to Gross Hill Road a distance of approximately 15,800 ft.~~

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SCHOOL HOUSE ROAD EXTENSION AND STEELE ROAD Both sides northerly and easterly from Schoolhouse Road approximately 1900 feet.

SCHOOL STREET Both sides from Gross Hill Road to Main Street.

UNNAMED TOWN WAY AND WEST ROAD Both sides for approximately 300 feet.

WEST MAIN STREET Both sides from Main Street to Pole Dike Road.

WILSON AVENUE Both sides from LeCount Hollow Road to Ocean View Drive.

~~NAUSET ROAD—amended 2/24/2003—~~

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Section 3. Time Limited in Designated Areas

No person shall park a vehicle for a period of time longer than hereafter specified daily between the hours of 7 a.m. and 6 p.m. Parking regulations will be enforced from June 15 through Labor Day.

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No person shall park a vehicle on Main Street, on-street curb parking on South side between Bank Street and Holbrook Avenue, between the hours of 2:00 AM and 5:00 AM.

No person shall park a vehicle on Main Street, on-street curb parking on South side between Bank Street and Holbrook Avenue, for a period of time longer than one (1) hour between June 15<sup>th</sup> and Labor Day.

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~~MAIN STREET On-street curb parking on South side only from Commercial Street to Holbrook Avenue (one-hour parking).~~

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~~MAIN STREET MUNICIPAL PARKING LOT (OUR LADY OF LOURDES OPPOSITE PRESERVATION HALL) PARKING LOT Two-hour parking.~~

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TOWN HALL PARKING LOT Two (2) hours between June 15<sup>th</sup> and Labor Day except four (4) hours for spaces marked as four hour parking and except for spaces marked as Town Hall employees only.

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Deleted: All spaces along the back of the lot are four-hour parking. All other spaces are for two-hour parking.

SOUTH WELFLEET PARKING LOT Two (2) hours as marked, otherwise no time limit.

Section 4. Tow-away Zone Regulations

Section 4.1 In General

In accordance with the provisions of Chapter 40, Section 22D of the General Laws, the Board of Selectmen of the Town of Wellfleet hereby enacts the following regulations authorizing the removal to a convenient place of vehicles parked or standing in such manner, or in such areas as are hereinafter described on any way under the control of the Town of Wellfleet. Vehicles specifically exempt by Chapter 40, Section 22D shall not, however, be subject to such removal.

Section 4.2 Authorization of Police

Page 6 - Traffic Rules and Orders

The moving or towing of any vehicle under the provisions of this Article shall be by and at the direction of the Chief of Police or such officer of the rank of Sergeant or higher as he may from time to time designate.

Section 4.3 Fees

The owner of any vehicle moved or towed to a convenient place, under the provisions of this article, shall be subject to the following fees:

- (a) Removal or towing fee not to exceed that which is provided in or as authorized by Statute Law.
- (b) Storage Fees:  
Not to exceed that which is provided in or as authorized by Statute Law.

Section 4.4 Liability for Damage During Removal or Storage

The towing company shall be liable to the owner for any damage arising out of negligence caused to a vehicle in the course of removal and storage.

Section 4.5 General Prohibition Towing Zones

No person shall stand or park or allow, permit or suffer any vehicle registered in his name to stand or park in any of the following places. Vehicles found in violation of the provisions of this Section except those specifically exempt by law, shall be removed to a convenient place under the direction of an officer of the Police Department and the owner of the vehicle so removed or towed away shall be liable to the cost of such removal and storage, if any, as set forth in Section 3 of this Article. The owner of any vehicle removed or towed away under the provisions of this Section shall also be subject to the penalties of fines or parking violations in the Town of Wellfleet in effect at the time of violation.

- (a) Upon any way in such a manner as to impede the removal or plowing of snow or ice except vehicles parked in accordance with approved regulations governing All Night Parking.
- (b) Upon any sidewalk.
- (c) Upon any crosswalk
- (d) Upon any way within twenty (20) feet of an intersecting way except alleys.
- (e) Upon a way within ten (10) feet of a fire hydrant.
- (f) On a roadway side of any vehicle stopped or parked at the edge or curb of the way.
- (g) In front of a public or private driveway.
- (h) Upon any way where the parking of a vehicle will not leave a clear and unobstructed lane at least ten (10) feet wide for passing traffic.

Section 4.6 Parking Prohibitions, Towing Zone

No person shall stand or park or allow, permit or suffer any vehicle registered in his name to stand or park on any of the ways or parts of ways hereinafter described and during the periods of time set forth. Vehicles found in violation of the provisions of this section except those specifically exempted by law shall be removed to a convenient place under the direction of an Officer of the Police Dept., and the owner of the vehicle so removed, or towed away shall be liable to the cost of such removal and storage, if any, as set forth in Section 3 of this Article. The owner of any vehicle removed or towed away under the

provisions of this section shall be subject to the penalties of fines for parking violations in the Town of Wellfleet in effect at the time of the violation.

BRIAR LANE – Both sides northerly from Main Street to Route 6.

CAHOON HOLLOW ROAD – Both sides from Route 6 to the Cahoon Hollow parking area.

CHEQUESSETT NECK ROAD – Northerly side from Duck Harbor Road to “The Gut” and southerly side from the terminus of the road easterly to the trail access point.  
(*amended March 23, 2004*)

LONG POND ROAD – Both sides from Main Street to Ocean View Drive.

OCEAN VIEW DRIVE – Both sides from LeCount Hollow Road to the intersection with Gross Hill Road.

WEST MAIN STREET – Both sides westerly from Briar Lane to Pole Dike Road,

#### Section 4.7 Official Traffic Signs

The provisions of Section 4.6 shall be effective only during such time as a sufficient number of official traffic signs bearing the legend TOW-AWAY ZONE are installed, erected, maintained and located so as to be visible to approaching drivers, said signs to be appended above or incorporated into the legend of Parking Prohibition Signs.

#### Section 4.8 Police to Keep Record of Towed Vehicles

The Police Department shall keep a record of all vehicles towed or removed under the provisions of the Article. Such record shall be retained for one (1) year and shall contain the following information:

1. The registration of the vehicle.
2. The location from which it was towed, and the time and date of tow order.
3. The location to which it was moved.
4. Name of towing contractor, if any.
5. Name and rank of officer who authorized towing.

## ARTICLE VI

### OPERATION OF VEHICLES

#### Section 1. Obedience to Isolated Stop Signs

- a. Obedience to Isolated Stop Signs. Except when directed to proceed by a police officer, every driver of a vehicle approaching a stop sign or a flashing red signal indication shall stop at a clearly marked stop line, but if none, before entering the crosswalk on the near side of the intersection, or, if none, then at the point nearest the intersecting roadway where the driver has a view of approaching traffic on the intersecting roadway before entering it. After having stopped, the driver shall yield the right of way to any vehicle in the intersection or approaching on another roadway so closely as to constitute an immediate hazard during the time when such driver is moving across or within the

intersection or junction of roadways. 720CMR9.06(13) shall not apply when the traffic is otherwise directed by an officer or by a lawful traffic-regulating sign, signal or device or as provided in 720 CMR 9.06(24)(c).

In accordance with the foregoing, the erection and maintenance of an isolated stop sign, or signs or flashing red signals, as the case may be, are authorized as shown in **Appendix A**.

- b. **Flashing Red** – When a red lens is illuminated in a traffic control signal by rapid intermittent flashes, and its use has been specifically authorized by the Department of Public Works, Commonwealth of Massachusetts, drivers shall stop before entering the nearer line of crosswalk of the street intersection, or at a stop line when marked, and the right to proceed shall then be governed by provisions of Chapter 89, Section 8 of the General Laws (Ter. Ed.).

## ARTICLE VII

### RESPONSIBILITY, PENALTIES AND REPEALS

#### Section 1. Owner Prima Facie Responsible for Violations

If any vehicle is found upon any street or highway in violation of any provisions of these rules and orders and the identity of the driver cannot be determined, the owner or the person in whose name such vehicle is registered, shall be held prima facie responsible for such violation.

#### Section 2. Penalties

Any person convicted of a violation of any rule, regulations or order made hereunder, except as otherwise provided, shall be punished by a fine not exceeding twenty dollars (\$20) for each offense. See schedule of fines attached.

#### Section 3. Repeal

These rules are adopted with the intent that each of them shall have force and effect separately and independently of every other except insofar as by express reference or necessary implication any rule or any part of a rule is made dependent upon another rule or part thereof.

The provisions of these rules so far as they are the same in effect as those of any valid existing rules, orders, or regulations heretofore made by the Selectmen of Wellfleet relative to or in connection with official signs, lights, markings, signal systems or devices shall be construed as a continuation thereof, but all other existing rules, orders and regulations so made for the regulation of vehicles are hereby expressly repealed. This repeal, however, shall not affect any punishment or penalty imposed or complaint or prosecution pending at the time of the passage hereof or an offense committed under any of the valid rules, orders or regulations hereby repealed.

July 8, 1966  
 Amended June 24, 2002;  
 March 23, 2004

**SCHEDULE OF FINES**

1.	No Beach Permit - <del>\$75</del>	Deleted: 50
2.	Unauthorized Beach Permit - <del>\$75</del>	Deleted: 50
3.	Within 20' of Intersection - <del>\$50</del>	Deleted: 30
4.	Over 1 Foot From Curb - <del>\$50</del>	Deleted: 30
5.	Within an Intersection - <del>\$50</del>	Deleted: 30
6.	Upon a Sidewalk or Crosswalk - <del>\$50</del>	Deleted: 30
7A.	Upon a Roadway in Rural District - <del>\$75</del>	Deleted: 30
7B.	Off Road in Woods - <del>\$75</del>	Deleted: 30
8A.	Upon a Private Road - <del>\$50</del>	Deleted: 50
8B.	Across a Driveway - \$50	Deleted:
9.	Upon a Street or Highway Posted No Parking - <del>\$50</del>	Deleted: 30
10.	Bus Stop - <del>\$50</del>	Deleted:
11.	Load Zone - <del>\$50</del>	Deleted: 30
12.	All Night Parking When Restricted - <del>\$50</del>	Deleted: 30
13.	Snow Removal - <del>\$50</del>	Deleted: 30
14.	Obstructing Fire/Police Station - \$50	Deleted: 30
15.	Street Cleaning - <del>\$50</del>	Deleted: 30
16.	Rescue/Fire Lane - <del>\$75</del>	Deleted: 30
17.	Handicapped Parking - \$300	Deleted: 30
18.	No Stopping or Standing on Roadway - <del>\$50</del>	Deleted: 50
19.	Double Parking - <del>\$50</del>	Deleted: 30
20.	Restricted Area - <del>\$75</del>	Deleted: 30
21.	Improper Parking - <del>\$50</del>	Deleted: 50
22.	Beach Parking Regulations - <del>\$75</del>	Deleted: 30
23.	Tow Zone - <del>\$75</del>	Deleted: 50
24.	Town Hall Parking Lot - <del>\$50</del>	Deleted: 50
25.	Town Hall Employee Parking Area - \$50	Deleted: 30
26.	Municipal Parking Lot - \$30	Deleted: 30
27.	Other - <del>\$50</del>	Deleted: Our Lady of Lourdes
		Deleted: 30

ATTACH APPENDIX A – a separate excel file [\[NO CHANGES\]](#)

TOWN OF WELLFLEET  
300 MAIN STREET  
WELLFLEET, MA 02667

Fee  
BOH Fee  
Processing Fee \$20.00  
TOTAL

Business Name/Map/Lot Wellfleet Artisan Market  
Mailing Address 15 Way 38  
Town/State/Zip Wellfleet MA 02667  
Business Street Address renting backyard of Wellfleet Preservation Hall  
Business Telephone No. 774-722-5629 Federal ID Number (Mandatory) 80-0393270  
Manager Jessie Kalelkar E-Mail Address J.Kalelkar@comcast.net

1. Applicant is (a) an: Individual

2. If applicant is an individual or partnership please answer below:

Applicant #1

a. Tel. No. 774-722-5629

b. Name Jessie Kalelkar

c. Street Address 15 Way 38 Wellfleet, MA 02667

d. Mailing Address \_\_\_\_\_

Applicant #2

a. Tel.No. \_\_\_\_\_

b. Name \_\_\_\_\_

c. Street Address \_\_\_\_\_

d. Mailing Address \_\_\_\_\_

3. If applicant is a corporation or trust please answer below:

List the titles of all officers and manager:

Title

Full Name

Home Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Corporate or Trust Name \_\_\_\_\_

Corporate Mailing Address \_\_\_\_\_

Corporate Tel. No. \_\_\_\_\_

5. Anticipated Opening Date: Year Round \_\_\_\_\_

Seasonal July 3<sup>rd</sup>

\*open every Thursday from 9-3 July and August



6. Fully describe type of business conducted (i.e. retail, restaurant, food, gallery): Artisan Market - local artists selling their wares. We do not sell food. All vendors unload and are required to park off main St and not in lot across from Prez Hall.

7. Seating Capacity Space can hold Hours of Operation Thursdays 9-3pm

(20) 10x10 vendors Max 15 max \*note after speaking to Hillary we will move some vendors to the pavers and decrease #

8. Special conditions or Restrictions required by Zoning Board of Appeals, Board of Selectmen or Board of Health. Please attach copies: LA No large tent or electrical

9. Fully describe premises to be licensed including number of rooms and square footage: Backyard at Prez. Hall

10. Has any person in this application ever had his/her license revoked or cancelled? NO If yes, state for each name the date and reasons why the license was revoked or cancelled:

11. I certify under the penalties of perjury that I, to the best knowledge and belief, have filed all state tax returns and paid all state taxes under law. I further certify that in the conduct of this business I will abide by all Town bylaws and regulations.

[Signature]

\*Signature of Individual or Signature of Corporate Officer w/Title (Mandatory)

Corporate Name (Mandatory if Applicable)

80-0393270

Federal Identification No. MANDATORY

March 14, 2014

Date of Application

\*Approval of a contract or other agreement will not be granted unless this certification clause is signed by the applicant.  
 \*\* Your social security number will be furnished to the MA Dept. of Revenue to determine if you have met tax filing or payment obligations. (This is required by the state.) Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed or extended. This request is made under the authority of M.G.L. c. 62C s. 49A.

FOR OFFICE USE ONLY BELOW THIS LINE

Department Head or Designee Signatures

Police Dept. [Signature] Date 3/17/14 Comment OK

Fire Dept. [Signature] Date 3/19/14 Comment OK

Tax Collector [Signature] Date 4/2/14 Comment \_\_\_\_\_

Bldg Inspector \_\_\_\_\_ Date \_\_\_\_\_ Comment \_\_\_\_\_

Bd. Of Health \_\_\_\_\_ Date 3/28/14 Comment SEE NEXT PAGE

Harbormaster \_\_\_\_\_ Date \_\_\_\_\_ Comment \_\_\_\_\_

Date Received 3/13/14 Fee Received \_\_\_\_\_ By (initials) [Signature] Date Issued \_\_\_\_\_

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b> <i>[Signature]</i> 3/28/14	<b>Inspector of Buildings Signature:</b> <i>[Signature]</i> 4-1-14
Comments/Conditions: CONSERVATION COMMISSION IS QUITE CONCERNED ABOUT ANOTHER INTENSE	Comments/Conditions: Permits Req'd For Any Large
Permits/Inspections needed: ACTIVITY ABUTTING WESLEY SWAMP.	Permits/Inspections needed: ANY ELECTRICAL WORK

<b>Police Dept. Signature:</b>	<b>Fire Dept. Signature:</b>
Comments/Conditions:	Comments/Conditions:

<b>DPW Signature:</b>	<b>Beach Dept. Signature:</b>
Comments/Conditions	Comments/Conditions:

<b>Shellfish Constable Signature:</b>	<b>Harbormaster Signature:</b>
Comments/Conditions:	Comments/Conditions:

<b>Recreation Dept. Signature:</b>	<b>Town Administrator:</b> <i>[Signature]</i>
Comments/Conditions:	Comments: Use of this site has raised environmental issues in the past. Consideration should be given to locating an alternate location

CV # 1909  
FS # 2785  
WE # 455

TOWN OF WELLFLEET  
300 MAIN STREET  
WELLFLEET, MA 02667

2014

Fee \$100.00  
BOH Fee \$100.00  
Processing Fee \$20.00  
TOTAL \$220.00  
  
STATE \$50.00

The Fleetian  
~~The Wellfleet Oyster Co.~~

Business Name/Map/Lot ~~The Juice Restaurant~~ 15/92  
Mailing Address PO Box 468  
Town/State/Zip Wellfleet, MA 02667  
  
Business Street Address 6 Commercial Street  
Business Telephone No. 508-349-0535 Federal ID Number (Mandatory) 204013116  
Manager Chad Williams E-Mail Address charter.williams@gmail.com

- 1. Applicant is (a) an: Corporation
- 2. If applicant is an individual or partnership please answer below:

Applicant #1  
a. Tel. No. \_\_\_\_\_  
b. Name \_\_\_\_\_  
c. Street Address \_\_\_\_\_  
d. Mailing Address \_\_\_\_\_

Applicant #2  
a. Tel.No. \_\_\_\_\_  
a. Name \_\_\_\_\_  
b. Street Address \_\_\_\_\_  
c. Mailing Address \_\_\_\_\_

- 3. If applicant is a corporation or trust please answer below:  
List the titles of all officers and manager:

Title	Full Name	Home Address
President	Charter Williams	6 Commercial Street Wellfleet, MA 02667

4. Corporate or Trust Name C.M. Williams Corp  
Corporate Mailing Address PO Box 468 Wellfleet, MA 02667  
Corporate Tel. No. 508-349-0535 / 508 317 9374

5. Anticipated Opening Date: Year Round \_\_\_\_\_ Seasonal May \_\_\_\_\_

6. Fully describe type of business conducted (i.e. retail, restaurant, food, gallery): restaurant

7. Seating Capacity 19 Hours of Operation 7 am - 11 pm

8. Special conditions or Restrictions required by Zoning Board of Appeals, Board of Selectmen or Board of Health. Please attach copies:

9. Fully describe premises to be licensed including number of rooms and square footage: 1200 sq ft

10. Has any person in this application ever had his/her license revoked or cancelled? No. If yes, state for each name the date and reasons why the license was revoked or cancelled:

11. I certify under the penalties of perjury that I, to the best knowledge and belief, have filed all state tax returns and paid all state taxes under law. I further certify that in the conduct of this business I will abide by all Town bylaws and regulations.

Charles Williams President

C.M. Williams Corp.  
Corporate Name (Mandatory if Applicable)

\*Signature of Individual or Signature of Corporate Officer w/Title (Mandatory)

204013116  
Federal Identification No. **MANDATORY**

3/25/14  
Date of Application

\*Approval of a contract or other agreement will not be granted unless this certification clause is signed by the applicant.  
\*\* Your social security number will be furnished to the MA Dept. of Revenue to determine if you have met tax filing or payment obligations. (This is required by the state.) Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed or extended. This request is made under the authority of M.G.L. c. 62C s. 49A.

FOR OFFICE USE ONLY BELOW THIS LINE  
Department Head or Designee Signatures

Police Dept. [Signature] Date 4/7/14 Comment OK

Fire Dept. [Signature] Date 4/10/14 Comment OK

Tax Collector [Signature] Date 4/11/14 Comment

Bldg Inspector [Signature] Date 4.15.14 Comment

Bd. Of Health [Signature] Date 4/15/14 Comment

Harbormaster \_\_\_\_\_ Date \_\_\_\_\_ Comment \_\_\_\_\_

Date Received 4/4/14 Fee Received 220.00 By (initials) [Signature] Date Issued \_\_\_\_\_

APPLICATION FOR PERMIT

FOOD SERVICE ESTABLISHMENTS 2014

**APPLICATION MUST BE FILLED OUT COMPLETELY**

Name The Wellfleet Oyster Co. The Fleet Inn  
~~The Juice Restaurant~~

Mailing Address PO Box 468

Town/State/Zip Wellfleet, MA 02667

Business Address 6 Commercial Street Wellfleet, MA 02667

Owner's Name C. M. Williams Corp Home Tel. 508-349-0535 E-Mail charter.williams@gmail.com

Manager's Name Chad Williams Home Address 6 Commercial Street

If Corporation or Partnership, give name, title and home address of officers or partners.

Name	Title	Home Address
<u>Chad Williams</u>	<u>President</u>	<u>6 Commercial Street Wellfleet, MA 02667</u>

Establishment is open 6 months a year. Total seating capacity 19 Take-out service only?         

Name of Certified Food Handler (s) Chad Williams P.I.C. Michelle Andolina

Does establishment have outside seating? Yes Seating Capacity          is area enclosed?          Capacity         

If seating capacity are over 25, person Chokesaver Certified         

Applications for all licenses/permits required by the Board of Selectmen have been filed for the year 2014 yes x no         

**PLEASE CHECK PERMIT (S) YOU ARE APPLYING FOR:**

- Temporary Food Service
- Retail Food
- Mobile Unit
- Bed & Breakfast
- Caterer
- Food Service
- Residential Kitchen

**FOR FOOD SERVICE ESTABLISHMENTS:** Are you compliant with the new Food Allergen Requirements: yes x no         

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

C.M. Williams Corp  
\* Signature of Individual or Corporate Name (mandatory)

Chad Williams Chad Williams President  
By: Corporate Officer (mandatory, if applicable)

204013116  
\*\*Social Security/ Federal Identification Number. **(MANDATORY)**

\* This license will not be issued unless this certification clause is signed by the applicant.  
\*\* Your Federal Identification Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

This request is made under the authority of M.G.L. Chapter 62C Section 49A.

Hillary Greenberg  
Health Agent

4/15/14  
Date

Date Received 4/4/14 By (initials) JM Fee paid Date Issued

TOWN OF WELLFLEET  
APPLICATION FOR SPECIAL EVENT LIQUOR LICENSE

1. Applicant Brent Harold

Address 165 Old Long Pond Rd. Telephone 508 349 7630

2. Affiliation/Group \_\_\_\_\_ For Profit \_\_\_\_\_ Non Profit

3. Type of License All Alcohol (\$100.00/day) \_\_\_\_\_ Beer and Wine (\$50.00/day)

4. Type of Activity Being Conducted art show ~~rep~~ reception

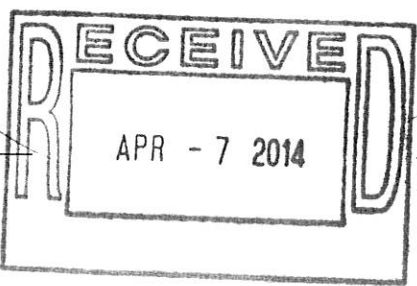
5. Date Sat June 28 2014 Hours of Service 5-7

6. Description of Premises Wellfleet library

7. Name, Address, Telephone of Designated Manager (person responsible for activity)  
above

8. If activity involves food service, please describe fully (i.e. raw shellfish, heated casseroles, bakery goods, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brent Harold  
Applicant's signature



7 April 2014  
Date

Police Dept Signature [Signature]

Building Dept. Signature [Signature]

Comments/Conditions Have we done this before?

Comments/Conditions OK

Fire Dept. Signature [Signature]

Health Dept. Signature [Signature]

Comments/Conditions OK

Comments/Conditions OK

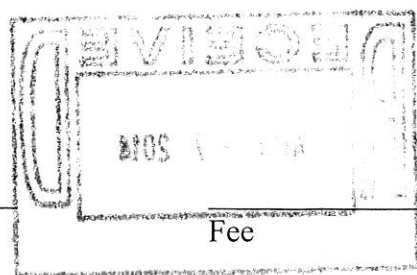
DPW Dept. Signature [Signature]

Other [Signature]

Comments/Conditions Event staff responsible for removal of trash & recyclables.

Comments/Conditions OK

4/2/14  
Date Received



Date Issued

TOWN OF WELLFLEET  
APPLICATION FOR SPECIAL EVENT LIQUOR LICENSE

1. Applicant Charity Smith on behalf of American Friends of Georgia. www.afgeorgia.org  
Address 55 Howes Rd, Po Box 1652 Telephone 774.216.0742
2. Affiliation/Group American Friends of (AFG) Georgia Inc. For Profit \_\_\_\_\_ Non Profit X  
www.afgeorgia.org A humanitarian aid non-profit organization
3. Type of License All Alcohol (\$100.00/day) \_\_\_\_\_ Beer and Wine (\$50.00/day) ✓
4. Type of Activity Being Conducted Informational Lecture about AFG's humanitarian work in the Country of Georgia and Georgian Culture, Food + Wine
5. Date May 22, 2014 Hours of Service 7:00 - 9:00 pm
6. Description of Premises Wellfleet Public Library
7. Name, Address, Telephone of Designated Manager (person responsible for activity)  
Marusya Chavchavadze, 226 Aaron Rich Rd, Wellfleet  
1-508-349-2180, Executive Director / U.S. of American  
Friends of Georgia, Inc.
8. If activity involves food service, please describe fully (i.e. raw shellfish, heated casseroles, bakery goods, etc.)  
Yes, food will be served. Traditional Georgian cuisine which would include items like heated casseroles + bakery. AFG's Georgian director will be here to prepare authentic dishes.

  
Applicant's signature

5/3/14  
Date



Police Dept Signature [Signature] 5/7/14

Comments/Conditions Need to comply with  
Ma laws

Building Dept. Signature [Signature]

Comments/Conditions OK

Fire Dept. Signature [Signature]

Comments/Conditions OK 5/5/14

Health Dept. Signature [Signature]

Comments/Conditions 5/6/14  
TEMPORARY FOOD SERVICE  
PERMIT NEEDED

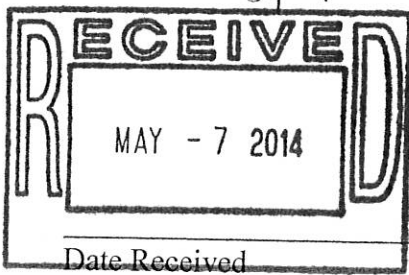
DPW Dept. Signature [Signature]

Comments/Conditions Event staff responsible for  
the removal of trash and  
recyclables

Other \_\_\_\_\_  
Comments/Conditions \_\_\_\_\_

REC'D MAY 06 2014

5/6/14



Date Received

Fee

Date Issued



**TOWN OF WELLFLEET**  
**APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Mick Lynch Date 4/21/14

Mailing Address Box 1111  
South Wellfleet MA 02663

Phone (Home) 508 237-349-3846 (cell) 508 237-9497

E-mail liffeypainting@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: \_\_\_\_\_

currently Alternate member of ZBA

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committees/Boards of Interest: 1) Regular member of ZBA  
2) \_\_\_\_\_  
3) \_\_\_\_\_





**TOWN OF WELLFLEET  
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name William P. Nicholson Date 4/23/14

Mailing Address P.O. Box 736  
S. Wellfleet, MA 02663

Phone (Home) 508-~~246~~-4494 (cell) \_\_\_\_\_

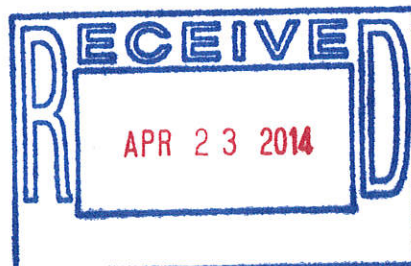
E-mail Siranick@comcast.net

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Rec'tor, 12 yrs. on ZBA

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Contractor

- Committees/Boards of Interest: 1) ZBA (Alternate Position)  
2) \_\_\_\_\_  
3) \_\_\_\_\_





**TOWN OF WELLFLEET  
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Lawrence Franke Date 5/7/2014

Mailing Address PO Box 134  
370 Gull Pond Road

Phone (Home) 0 (cell) 978 6211052

E-mail Franke LJ@msn.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: 20yr project management in commercial & institutional construction, 4yr Clerk of Works on school projects, school & library building committee experience

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Mass Construction Supervisor's licence

Committees/Boards of Interest: 1) Energy Committee - regular member (currently an alternate)  
2) \_\_\_\_\_  
3) \_\_\_\_\_



Town of Wellfleet  
Police Department

May 2, 2014

To: Board of Selectmen  
From: Chief Ronald L. Fisette

Subject: FULL TIME POLICE OFFICERS REAPPOINTMENT


Full time police officers require annual appointments for the first 5 years of their career, and thereafter they are tenured and require no further appointments.

I request the following individuals be reappointed as a Full Time Police Officer:

Appointment Period:            July 1, 2014 through June 30, 2015

<u>Officer:</u>	<u>Initial Appointment</u>
Kevin LaRocco	7/01/2011
George Spirito	10/01/2011
Jared Meegan	9/09/2013

Respectfully submitted for your information and consideration.



Ronald L. Fisette,  
Chief of Police

cc: Harry Terkanian, Town Administrator

May 13th  
Agonda  
HST

Town of Wellfleet  
Police Department

April 21, 2014

To: Board of Selectmen  
From: Chief Ronald L. Fisette


Subject: SPECIAL POLICE OFFICERS REAPPOINTMENT

I request the following individuals be reappointed as a Special Police Officer:

Appointment Period:                      July 1, 2014 through June 30, 2015

Laceio De Oliveira	Brian Sklut	Scott Higgins
Joseph Conroy	Michael Walls	Donald Arthur
Aaron Fitzpatrick	Patrick Harper	Ryan Murphy

Respectfully submitted for your information and consideration.

  
Ronald L. Fisette,  
Chief of Police

cc: Harry Terkanian, Town Administrator



Town of Wellfleet  
Police Department

May 7, 2014

To: Board of Selectmen  
From: Chief Ronald L. Fisette

Subject: SPECIAL POLICE OFFICERS REAPPOINTMENT

Due to the cooperative efforts between the Detectives from Eastham, Truro, Provincetown and Wellfleet, we have been able to conduct mutual criminal investigations within the four towns. This has led to arrests and leads in criminal matters affecting our area. While we believe our mutual aid agreement allows for these cooperative efforts, we believe it is prudent to limit a defense attorney argument of police jurisdiction that the area Detectives be appointed as Wellfleet Special Police Officers. The Board of Selectmen for the towns of Eastham, Truro and Provincetown are being asked to make the same Special Officer appointments for their respective towns.

I request the following Detectives be appointed as a Wellfleet Special Police Officer:

Appointment Period:            July 01, 2014 through June 30, 2015


Detective Adam Bohannon, Eastham Police Department

Detective Sergeant David Perry, Truro Police Department

Detective Richard Alves, Provincetown Police Department

Detective Meredith Lobur, Provincetown Police Department

Respectfully submitted for your information and consideration.



Ronald L. Fisette,  
Chief of Police

cc: Harry Terkanian, Town Administrator  
Dawn Rickman, Town Clerk  
Ed Kulhawik, Eastham Police Chief  
Kyle Takakjian, Truro Police Chief  
Jim Golden, Provincetown Acting Police Chief

Town of Wellfleet  
Police Department

May 7, 2014

To: Board of Selectmen  
From: Chief Ronald L. Fisette

Subject: SPECIAL POLICE OFFICERS APPOINTMENT / REAPPOINTMENT


Due to the large portion of Wellfleet being part of the National Park it is common for law enforcement personnel of the National Park Service assist us in different law enforcement ventures. This provides us the opportunity for co-jurisdiction and a valuable resource that has flourished over the past twenty plus years.

I request the following individuals be appointed / reappointed as a Special Police Officer:

Appointment Period:                      July 1, 2014 through June 30, 2015

Leslie Reynolds	Craig Thatcher	Steve Glaser
Christopher Anderson	W. Russell Hughes	Christopher Hartsgrove
Eric Trudeau	Christopher L. Williams	Sean Kelly
Timothy Morrison	Ryan Peterson	

Respectfully submitted for your information and consideration.



Ronald L. Fisette,  
Chief of Police

cc: Harry Terkanian, Town Administrator  
Dawn Rickman, Town Clerk



**TOWN OF WELLFLEET  
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant Henry Marcucella Affiliation or Group Facebook group: Trey Helliwell Remembered

Telephone Number 617-201-4729 Mailing Address 266 Sidney Street

Cambridge, MA 02139

Town Property to be used (include specific area) Whitecrest Beach parking lot on Ocean View Drive  
preferably on ocean side near designated no parking area

Date(s) and hours of use: Saturday June 21, 2014 4pm to 9pm with rain date: Sunday June 22, 4pm to 9pm  
Saturday June 28, 2014 4pm to 9pm with rain date: Sunday June 29, 4pm to 9pm

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Memorial live music concerts in honor of slain Cape Cod music promoter Trey Helliwell. Thirty people involved

Equipment: Gas generator, small P.A. system, 3 guitar amplifiers, drum kit. No food or beverages will be served.

No fees will be charged. Events open to everyone. No stage or lighting. We will clean up all trash after events.

**Action by the Board of Selectmen:**

\_\_\_\_\_ Approved

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_



Processing Fee: \_\_\_\_\_

Fee: \_\_\_\_\_


APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b>  Comments/Conditions:  Permits/Inspections needed:	<b>Inspector of Buildings Signature:</b>  Comments/Conditions:  Permits/Inspections needed:
---	---

<b>Police Dept. Signature:</b> <i>[Signature]</i> 5/2/14 Comments/Conditions:	<b>Fire Dept. Signature:</b> <i>[Signature]</i> OK Comments/Conditions: 5/7/2014
---	--

<b>DPW Signature:</b> <i>[Signature]</i> Comments/Conditions: OK 5/8/14	<b>Beach Dept. Signature:</b> <i>[Signature]</i> (OK) Comments/Conditions: Beach Sticks required until 5 PM either day.
---	---

<b>Shellfish Constable Signature:</b>  Comments/Conditions:	<b>Harbormaster Signature:</b>  Comments/Conditions:
---	--

<b>Recreation Dept. Signature:</b>  Comments/Conditions:	<b>Town Administrator:</b> Comments: 
--	--

**TOWN OF WELLFLEET  
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant jan moscowitz and susie nielsen Affiliation or Group farm gallery + project space

Telephone Number 617-571-1663 Mailing Address PO Box 1704, Wellfleet, MA 02667

Town Property to be used (include specific area) Chain link fence at Basketball courts between the old WHAT theater and Mayo Beach, across the street from the Bookstore cafe

Date(s) and hours of use: May 22 - July 7th

**Activity/Purpose:**

Before I Die is a global public art project that invites people to reflect on their lives and share their personal aspirations in public space. Originally created by artist Candy Chang on an abandoned house in her neighborhood in New Orleans after she lost someone she loved, the project has grown to include more than 400 walls in over 25 languages and in over 60 countries. For more information visit [www.beforeidie.cc](http://www.beforeidie.cc).

Number of Persons: variable over time, at any given moment 5-10

Equipment to be used: Plywood panels, chalkboard paint, securing method to posts, chalk

Parking arrangements: None needed, it will be accessed by foot, or people can park at Mayo beach parking lot

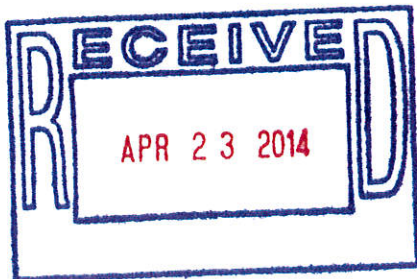
No food, no beverage service

Any fees will be paid by applicant

**Action by the Board of Selectmen:**

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_



Processing Fee: \_\_\_\_\_

Fee: \_\_\_\_\_

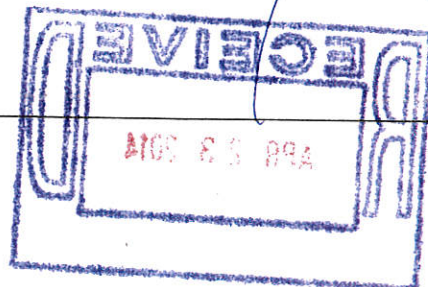
APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b>  Comments/Conditions:  Permits/Inspections needed:	<b>Inspector of Buildings Signature:</b>  Comments/Conditions:  Permits/Inspections needed:
---	---

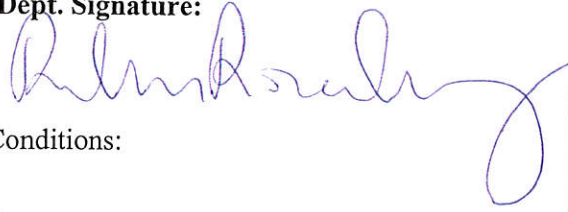
<b>Police Dept. Signature:</b> <i>R/P</i> 4/23/14  Comments/Conditions: <i>OK</i>	<b>Fire Dept. Signature:</b> <i>R/P</i> 5/7/2014  Comments/Conditions: <i>OK</i>
---	--

<b>DPW Signature:</b> <i>[Signature]</i>  Comments/Conditions <i>OK 5/8/14</i>	<b>Beach Dept. Signature:</b>  Comments/Conditions:
--	---

<b>Shellfish Constable Signature:</b>  Comments/Conditions:	<b>Harbormaster Signature:</b>  Comments/Conditions:
---	--



Recreation Dept. Signature:

OK 

Comments/Conditions:

OK

Town Administrator:

Comments:

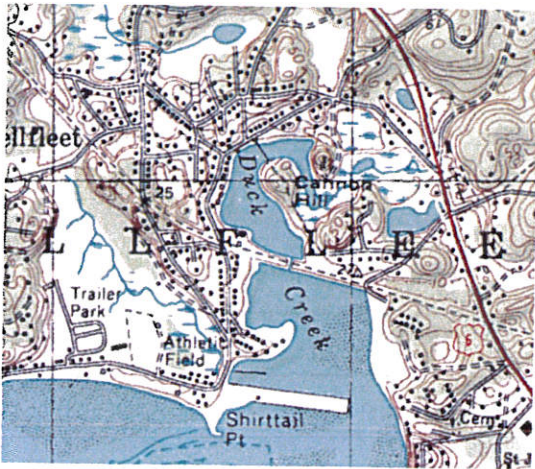
TOWN OF WELLFLEET  
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant jan moscowitz and susie nielsen Affiliation or Group farm gallery + project space

Telephone Number 617-571-1663 Mailing Address PO Box 1704, Wellfleet, MA 02667

Town Property to be used (include specific area) \_\_\_\_\_

Across Uncle Tim's bridge, I think it's called Cannon Hill.



Date(s) and hours of use: May 22 - July 7th

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Activity/Purpose:

Before I Die is a global public art project that invites people to reflect on their lives and share their personal aspirations in public space. Originally created by artist Candy Chang on an abandoned house in her neighborhood in New Orleans after she lost someone she loved, the project has grown to include more than 400 walls in over 25 languages and in over 60 countries. For more information visit [www.beforeidie.cc](http://www.beforeidie.cc).

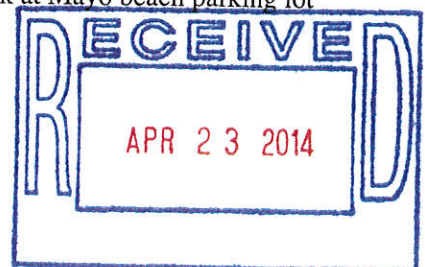
Number of Persons: variable over time, at any given moment 5-10

Equipment to be used: 5 gallon buckets with posts sunk into cement, Plywood panels, chalkboard paint, securing method to posts, chalk

Parking arrangements: None needed, it will be accessed by foot, or people can park at Mayo beach parking lot

No food, no beverage service

Any fees will be paid by applicant



Action by the Board of Selectmen:

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_

\_\_\_\_\_

Processing Fee: \_\_\_\_\_

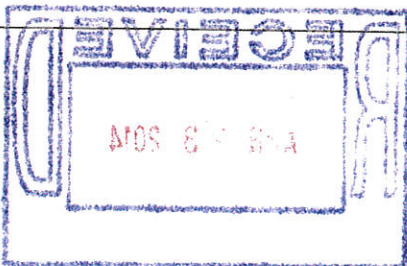
Fee: \_\_\_\_\_

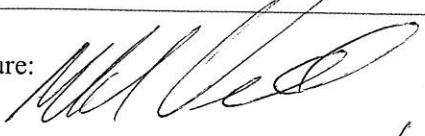
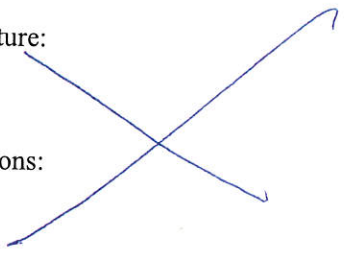

(over)

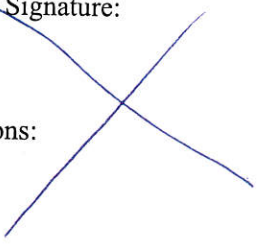
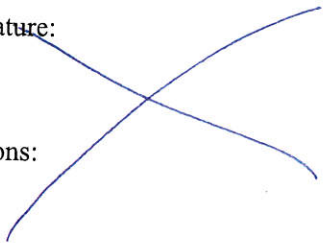
APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

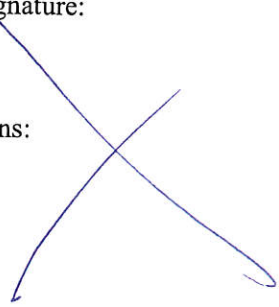
<p>Health/Cons. Agent Signature: <i>[Signature]</i></p> <p>Comments/Conditions: I'M CONCERNED ABOUT VANDALISM.</p> <p>Permits/Inspections needed:</p>	<p>Inspector of Buildings Signature: <i>[Signature]</i></p> <p>Comments/Conditions:</p> <p>Permits/Inspections needed:</p>
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<p>Police Dept. Signature: <i>[Signature]</i> 4/28/14 OK</p> <p>Comments/Conditions:</p>	<p>Fire Dept. Signature: <i>[Signature]</i></p> <p>Comments/Conditions: OK 5/7/2014</p>
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DPW Signature: 	Beach Dept. Signature: 
Comments/Conditions: 	Comments/Conditions:

Shellfish Constable Signature: 	Harbormaster Signature: 
Comments/Conditions:	Comments/Conditions:

Recreation Dept. Signature: 	Town Administrator:
Comments/Conditions:	Comments:



TOWN OF WELLFLEET  
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant Moira Nonan-Kerry  
Telephone Number (974) 722-2395

Affiliation or Group Cape Cod Children's Place  
Mailing Address PO Box 1935  
N. Eastham, MA 02651

Town Property to be used (include specific area) sidewalk in Harbor parking lot or another appropriate small space in Harbor area

Date(s) and hours of use: Thursday May 29<sup>TH</sup> 6:30 - 8:30

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

*Meeting/Registration area for attendees of Wellfleet Harbor Hop to benefit the Cape Cod Children's Place. We'll have a small table and two chairs, possibly a small umbrella/fert covering if it rains. Attendees are being charged \$25. A flyer + details regarding the event are attached. Most tickets will be purchased in advance,*

Action by the Board of Selectmen:

\_\_\_\_\_ Approved as submitted

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_

Signatures of the Board

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



Processing Fee: \_\_\_\_\_

Fee: \_\_\_\_\_

(over)

so this space will be used to check folks in.  
Thanks.

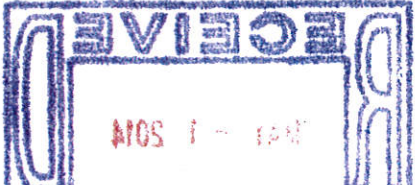
APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b>  Comments/Conditions:  Permits/Inspections needed:	<b>Inspector of Buildings Signature:</b>  Comments/Conditions:  Permits/Inspections needed:
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<b>Police Dept. Signature:</b> <i>[Signature]</i> 5/2/2014 OK  Comments/Conditions: spoke with MORA staging area /check in alcohol at business only.	<b>Fire Dept. Signature:</b> <i>[Signature]</i> 5/5/14  Comments/Conditions: OK - None
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<b>DPW Signature:</b> <i>[Signature]</i> 5/5/14 Comments/Conditions OK	<b>Beach Dept. Signature:</b>  Comments/Conditions:
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<b>Shellfish Constable Signature:</b>  Comments/Conditions:	<b>Harbormaster Signature:</b> <i>[Signature]</i> Comments/Conditions: ok.
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<b>Recreation Dept. Signature:</b>  Comments/Conditions:	<b>Other:</b>  
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REC'D MAY 05 2014

*Spring is here so why not raise your glass and cheer.  
There'll be specialty drinks, plus wine and beer.  
Start at the Wicked or Winslow's or Mac's.  
Wherever you go they'll have tasty snacks.  
It's for a good cause supporting CCCP  
The sitters are home and the kids are asleep  
So come HOP with us through the town of Wellfleet!*

**Join Us**  
for the 1st Annual



**Thursday, May 29th**  
**7:00 PM—10:00 PM**  
**Tickets: \$25**

Limited Tickets Available—To Register,  
visit our website [www.capecodchildrensplace.com](http://www.capecodchildrensplace.com)  
or contact Karen at (508) 240-3310

Advance Registration is Suggested  
Parking at Wellfleet Harbor

*Transportation will be Available Between Locations*



TOWN OF WELLFLEET  
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant HARRIET KORIM Affiliation or Group (Friends of the Dump) CapeCool.org  
Telephone Number 508 349 3532 Mailing Address Box 3040

Town Property to be used (include specific area) Swapshop & surrounding Area at Transfer Station

Date(s) and hours of use: 24 May 8 AM - 3:30 PM

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

21<sup>ST</sup> Annual Yard Sale at the Dump  
to benefit Swap-shop Ecology Action prize  
fund (providing scholarships to deserving Nauset  
graduating seniors)

Action by the Board of Selectmen:

\_\_\_\_\_ Approved

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_

Processing Fee: \_\_\_\_\_

Fee: \_\_\_\_\_

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b>  Comments/Conditions:  Permits/Inspections needed:	<b>Inspector of Buildings Signature:</b>  Comments/Conditions:  Permits/Inspections needed:
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<b>Police Dept. Signature:</b>  Comments/Conditions: Chief Ron Fisetto OK (gsl)	<b>Fire Dept. Signature:</b>  Comments/Conditions: Chief Richard Pauley OK (gsl)
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REC'D MAY 08 2014

<b>DPW Signature:</b> [Signature] Comments/Conditions: 5/7/14	<b>Beach Dept. Signature:</b>  Comments/Conditions:
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<b>Shellfish Constable Signature:</b>  Comments/Conditions:	<b>Harbormaster Signature:</b>  Comments/Conditions:
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<b>Recreation Dept. Signature:</b>  Comments/Conditions:	<b>Town Administrator:</b>  Comments:
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**What's it worth to you ?  
to invest in kids who care ?**

**8am--3pm SAT MAY 24 WELLFLEET**

**21<sup>st</sup> ANNUAL**

**YARD SALES  
AT THE DUMP**

*to benefit* **Swap-shop Ecology Action PRIZE** *scholarship fund*

**GIVERS:** Bring yr BEST STUFF (no clothes) to SwapShop 3- 3:30pm Fri. 5/23 or 8am Sat. 5/24  
**VOLUNTEERS:** Got an hour anytime from now through May 25? Please contact [info@capecool.org](mailto:info@capecool.org)

sponsored by Wellfleet Friends of the Dump and **capecool.org**

To: Wellfleet Board of Selectmen

From Jen Pierce, Wellfleet Chamber of Commerce

CC: Wellfleet Citizen's Economic Committee, Harry Terkanian, Amy Voll, Dave Rheault, Tim King, Wellfleet Chamber of Commerce Board of Directors

RE: Harborfest Bonfire at Mayo Beach On May 31<sup>st</sup>

Dear Board of Selectmen,

On behalf of the Wellfleet Chamber of Commerce I am seeking permission for a ceremonial bonfire on Saturday May 31<sup>st</sup> at 8:30pm. This bonfire would be similar in nature to a bonfire held by the Wellfleet 250<sup>th</sup> Committee. This fire is planned in conjunction with Wellfleet Restaurant Week and is hoped to further stimulate commerce in Wellfleet during a period that has been traditionally slow.

This bonfire would be smaller in size than the 250<sup>th</sup> bonfire with about 50-100 pallets being burned at this event making this a more manageable fire. The 250<sup>th</sup> fire had 600-700 palettes. On April 22, WCC Board President Robert "Moo" Morill and I met with Town Administrator Harry Terkanian, Ronald L. Fisetta Chief of Police, and Rich Pauley of the Wellfleet Fire Department to discuss the necessary responsibilities undertaken by the Chamber and Town to facilitate such an event. We discussed the costs associated with the project (see budget). The Chamber is willing to bear the expense of these costs. The Wellfleet Citizen's Economic Committee voted at their last meeting in favor of a matching grant toward the bonfire project. The Wellfleet Chamber of Commerce will purchase Liability Insurance from Benson Young and Down's (insurance binder attached to email).

Outline of Project:

- 1) Department of Public Works to put up saw horses and lay down a bed of sand underneath the bonfire prior to construction. *Charge for their services is about \$37.50/hour, and will take 4-6 hours of their time, if we provide them with sufficient notice of our event and needs.*
- 2) Volunteers and dedicated staff compile and construct the wooden pile

of materials to be burned beginning at 3:30pm. The fire chief recommends burning the materials all the way down to more easily rake up any debris left behind such as nails. Volunteers will stay for the duration of the fire and rake up the nails and any other items to return the parking lot to its operational state. *The fire department would supply an engine unit and a standby crew incurring a cost of about \$500. Additional assistance to supervise construction of the bonfire by Fire Department estimated at \$200.*

- 3) Wellfleet police to shut down the road around the Bookstore Restaurant to the neighboring condos. *Two officers will be stationed and one floater for about 4 hours. Wellfleet Police estimates they would incur a cost of about \$500 dollars. The chief believes that 4 hours of designated police combined with WCC volunteers willing to stay till the end of the fire will be sufficient protection.*
- 4) Town of Wellfleet to inspect bonfire structure.
- 5) Rain Date: September 27<sup>th</sup> at 7:30pm.

**Budget:**

Fire	\$500+\$200
Police	\$500
DPW	\$200
Liability Insurance	\$252
Ignition Materials	\$100

***Total Estimated Project Costs: \$1,752***





**CONTACT INFORMATION**

AGENCY CUSTOMER ID: 8648

CONTACT TYPE: President		CONTACT TYPE:	
CONTACT NAME: Robert Morrill		CONTACT NAME:	
PRIMARY PHONE # <input type="checkbox"/> HOME <input type="checkbox"/> BUS <input checked="" type="checkbox"/> CELL (774) 207-8335	SECONDARY PHONE # <input type="checkbox"/> HOME <input type="checkbox"/> BUS <input type="checkbox"/> CELL	PRIMARY PHONE # <input type="checkbox"/> HOME <input type="checkbox"/> BUS <input type="checkbox"/> CELL	SECONDARY PHONE # <input type="checkbox"/> HOME <input type="checkbox"/> BUS <input type="checkbox"/> CELL
PRIMARY E-MAIL ADDRESS: info@innatduckcreeke.com		PRIMARY E-MAIL ADDRESS:	
SECONDARY E-MAIL ADDRESS:		SECONDARY E-MAIL ADDRESS:	

**PREMISES INFORMATION (Attach ACORD 823 for Additional Premises)**

LOC #	STREET	CITY LIMITS	INTEREST	# FULL TIME EMPL	ANNUAL REVENUES: \$
1		<input checked="" type="checkbox"/> INSIDE	<input type="checkbox"/> OWNER		OCCUPIED AREA: SQ FT
BLD #	CITY: Wellfleet	STATE: MA	<input type="checkbox"/> TENANT	# PART TIME EMPL	OPEN TO PUBLIC AREA: SQ FT
	COUNTY:	ZIP: 02667			TOTAL BUILDING AREA: SQ FT
DESCRIPTION OF OPERATIONS:					ANY AREA LEASED TO OTHERS? Y / N
LOC #	STREET	CITY LIMITS	INTEREST	# FULL TIME EMPL	ANNUAL REVENUES: \$
		<input type="checkbox"/> INSIDE	<input type="checkbox"/> OWNER		OCCUPIED AREA: SQ FT
BLD #	CITY:	STATE:	<input type="checkbox"/> TENANT	# PART TIME EMPL	OPEN TO PUBLIC AREA: SQ FT
	COUNTY:	ZIP:			TOTAL BUILDING AREA: SQ FT
DESCRIPTION OF OPERATIONS:					ANY AREA LEASED TO OTHERS? Y / N
LOC #	STREET	CITY LIMITS	INTEREST	# FULL TIME EMPL	ANNUAL REVENUES: \$
		<input type="checkbox"/> INSIDE	<input type="checkbox"/> OWNER		OCCUPIED AREA: SQ FT
BLD #	CITY:	STATE:	<input type="checkbox"/> TENANT	# PART TIME EMPL	OPEN TO PUBLIC AREA: SQ FT
	COUNTY:	ZIP:			TOTAL BUILDING AREA: SQ FT
DESCRIPTION OF OPERATIONS:					ANY AREA LEASED TO OTHERS? Y / N
LOC #	STREET	CITY LIMITS	INTEREST	# FULL TIME EMPL	ANNUAL REVENUES: \$
		<input type="checkbox"/> INSIDE	<input type="checkbox"/> OWNER		OCCUPIED AREA: SQ FT
BLD #	CITY:	STATE:	<input type="checkbox"/> TENANT	# PART TIME EMPL	OPEN TO PUBLIC AREA: SQ FT
	COUNTY:	ZIP:			TOTAL BUILDING AREA: SQ FT
DESCRIPTION OF OPERATIONS:					ANY AREA LEASED TO OTHERS? Y / N

**NATURE OF BUSINESS**

<input type="checkbox"/> APARTMENTS	<input type="checkbox"/> CONTRACTOR	<input type="checkbox"/> MANUFACTURING	<input type="checkbox"/> RESTAURANT	<input type="checkbox"/> SERVICE	DATE BUSINESS STARTED (MM/DD/YYYY)
<input type="checkbox"/> CONDOMINIUMS	<input type="checkbox"/> INSTITUTIONAL	<input type="checkbox"/> OFFICE	<input type="checkbox"/> RETAIL	<input type="checkbox"/> WHOLESALE	
DESCRIPTION OF PRIMARY OPERATIONS					
Association - Business Non-Profit Hosting a Bonfire for the Town of Wellfleet at Mayo Beach Parking Lot in Wellfleet, MA					
RETAIL STORES OR SERVICE OPERATIONS % OF TOTAL SALES:		INSTALLATION, SERVICE OR REPAIR WORK %		OFF PREMISES INSTALLATION, SERVICE OR REPAIR WORK %	
DESCRIPTION OF OPERATIONS OF OTHER NAMED INSURED					

**ADDITIONAL INTEREST (Not all fields apply to all scenarios - provide only the necessary data) Attach ACORD 45 for more Additional Interests**

INTEREST <input type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BREACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER <input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS	RANK: _____	EVIDENCE: _____	CERTIFICATE: _____	POLICY: _____	SEND BILL: _____	INTEREST IN ITEM NUMBER	
							LOCATION:	BUILDING:
							VEHICLE:	BOAT:
							AIRPORT:	AIRCRAFT:
							ITEM CLASS:	ITEM:
						ITEM DESCRIPTION		
REASON FOR INTEREST:			REFERENCE / LOAN #:			INTEREST END DATE:		
			LIEN AMOUNT:			PHONE (A/C, No, Ext):		
						FAX (A/C, No):		
						E-MAIL ADDRESS:		

**GENERAL INFORMATION**

AGENCY CUSTOMER ID: 8648

EXPLAIN ALL "YES" RESPONSES				Y / N
1a. IS THE APPLICANT A SUBSIDIARY OF ANOTHER ENTITY ?				N
<input type="text" value="PARENT COMPANY NAME"/>	<input type="text" value="RELATIONSHIP DESCRIPTION"/>	<input type="text" value="% OWNED"/>		
1b. DOES THE APPLICANT HAVE ANY SUBSIDIARIES?				N
<input type="text" value="SUBSIDIARY COMPANY NAME"/>	<input type="text" value="RELATIONSHIP DESCRIPTION"/>	<input type="text" value="% OWNED"/>		
2. IS A FORMAL SAFETY PROGRAM IN OPERATION?				Y
<input type="checkbox"/> SAFETY MANUAL	<input type="checkbox"/> MONTHLY MEETINGS	<input checked="" type="checkbox"/> Fire Department & Police Department Present		
<input type="checkbox"/> SAFETY POSITION	<input type="checkbox"/> OSHA			
3. ANY EXPOSURE TO FLAMMABLES, EXPLOSIVES, CHEMICALS? Event being held is a Bonfire				Y
4. ANY OTHER INSURANCE WITH THIS COMPANY? (List policy numbers)				N
<input type="text" value="LINE OF BUSINESS"/>	<input type="text" value="POLICY NUMBER"/>	<input type="text" value="LINE OF BUSINESS"/>	<input type="text" value="POLICY NUMBER"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
5. ANY POLICY OR COVERAGE DECLINED, CANCELLED OR NON-RENEWED DURING THE PRIOR THREE (3) YEARS FOR ANY PREMISES OR OPERATIONS? (Missouri Applicants - Do not answer this question)				N
<input type="checkbox"/> NON-PAYMENT	<input type="checkbox"/> AGENT NO LONGER REPRESENTS CARRIER	<input type="checkbox"/>		
<input type="checkbox"/> NON-RENEWAL	<input type="checkbox"/> UNDERWRITING	<input type="checkbox"/> CONDITION CORRECTED (Describe):		
6. ANY PAST LOSSES OR CLAIMS RELATING TO SEXUAL ABUSE OR MOLESTATION ALLEGATIONS, DISCRIMINATION OR NEGLIGENT HIRING?				N
7. DURING THE LAST FIVE YEARS (TEN IN RI), HAS ANY APPLICANT BEEN INDICTED FOR OR CONVICTED OF ANY DEGREE OF THE CRIME OF FRAUD, BRIBERY, ARSON OR ANY OTHER ARSON-RELATED CRIME IN CONNECTION WITH THIS OR ANY OTHER PROPERTY? (In RI, this question must be answered by any applicant for property insurance. Failure to disclose the existence of an arson conviction is a misdemeanor punishable by a sentence of up to one year of imprisonment).				N
8. ANY UNCORRECTED FIRE AND/OR SAFETY CODE VIOLATIONS?				N
<input type="text" value="OCCURRENCE DATE"/>	<input type="text" value="EXPLANATION"/>	<input type="text" value="RESOLUTION"/>	<input type="text" value="RESOLUTION DATE"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
9. HAS APPLICANT HAD A FORECLOSURE, REPOSSESSION, BANKRUPTCY OR FILED FOR BANKRUPTCY DURING THE LAST FIVE (5) YEARS?				N
<input type="text" value="OCCURRENCE DATE"/>	<input type="text" value="EXPLANATION"/>	<input type="text" value="RESOLUTION"/>	<input type="text" value="RESOLUTION DATE"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
10. HAS APPLICANT HAD A JUDGEMENT OR LIEN DURING THE LAST FIVE (5) YEARS?				N
<input type="text" value="OCCURRENCE DATE"/>	<input type="text" value="EXPLANATION"/>	<input type="text" value="RESOLUTION"/>	<input type="text" value="RESOLUTION DATE"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
11. HAS BUSINESS BEEN PLACED IN A TRUST?				N
<input type="text" value="NAME OF TRUST"/>				
12. ANY FOREIGN OPERATIONS, FOREIGN PRODUCTS DISTRIBUTED IN USA, OR US PRODUCTS SOLD/DISTRIBUTED IN FOREIGN COUNTRIES? (If "YES", attach ACORD 815 for Liability Exposure and/or ACORD 816 for Property Exposure)				N
13. DOES APPLICANT HAVE OTHER BUSINESS VENTURES FOR WHICH COVERAGE IS NOT REQUESTED?				N

**REMARKS / PROCESSING INSTRUCTIONS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

**PRIOR CARRIER INFORMATION**

AGENCY CUSTOMER ID: 8648

YEAR	CATEGORY	GENERAL LIABILITY	AUTOMOBILE	PROPERTY	OTHER:
	CARRIER				
	POLICY NUMBER				
	PREMIUM	\$	\$	\$	\$
	EFFECTIVE DATE				
	EXPIRATION DATE				
	CARRIER				
	POLICY NUMBER				
	PREMIUM	\$	\$	\$	\$
	EFFECTIVE DATE				
	EXPIRATION DATE				
	CARRIER				
	POLICY NUMBER				
	PREMIUM	\$	\$	\$	\$
	EFFECTIVE DATE				
	EXPIRATION DATE				

**LOSS HISTORY**  Check if none (Attach Loss Summary for Additional Loss Information)

ENTER ALL CLAIMS OR LOSSES (REGARDLESS OF FAULT AND WHETHER OR NOT INSURED) OR OCCURRENCES THAT MAY GIVE RISE TO CLAIMS FOR THE LAST \_\_\_\_ YEARS

DATE OF OCCURRENCE	LINE	TYPE / DESCRIPTION OF OCCURRENCE OR CLAIM	DATE OF CLAIM	AMOUNT PAID	TOTAL LOSSES: \$		
					AMOUNT RESERVED	SUBROGATION Y/N	CLAIM OPEN Y/N

**SIGNATURE**

COPY OF THE NOTICE OF INFORMATION PRACTICES (PRIVACY) HAS BEEN GIVEN TO THE APPLICANT. (Not applicable in all states, consult your agent or broker for your state's requirements.)

NOTICE OF INSURANCE INFORMATION PRACTICES - PERSONAL INFORMATION ABOUT YOU MAY BE COLLECTED FROM PERSONS OTHER THAN YOU IN CONNECTION WITH THIS APPLICATION FOR INSURANCE. SUCH INFORMATION AS WELL AS OTHER PERSONAL AND PRIVILEGED INFORMATION COLLECTED BY US OR OUR AGENTS MAY IN CERTAIN CIRCUMSTANCES BE DISCLOSED TO THIRD PARTIES WITHOUT YOUR AUTHORIZATION. YOU HAVE THE RIGHT TO REVIEW YOUR PERSONAL INFORMATION IN OUR FILES AND CAN REQUEST CORRECTION OF ANY INACCURACIES. A MORE DETAILED DESCRIPTION OF YOUR RIGHTS AND OUR PRACTICES REGARDING SUCH INFORMATION IS AVAILABLE UPON REQUEST. CONTACT YOUR AGENT OR BROKER FOR INSTRUCTIONS ON HOW TO SUBMIT A REQUEST TO US.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR ANOTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THE PERSON TO CRIMINAL AND [NY: SUBSTANTIAL] CIVIL PENALTIES. (Not applicable in CO, DC, FL, HI, KS, MA, MN, NE, OH, OK, OR, VT or WA; in LA, ME, TN and VA, insurance benefits may also be denied)

IN THE DISTRICT OF COLUMBIA, WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES. IN ADDITION, AN INSURER MAY DENY INSURANCE BENEFITS, IF FALSE INFORMATION MATERIALLY RELATED TO A CLAIM WAS PROVIDED BY THE APPLICANT.

IN FLORIDA, ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE.

IN KANSAS, ANY PERSON WHO, KNOWINGLY AND WITH INTENT TO DEFRAUD, PRESENTS, CAUSES TO BE PRESENTED OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT WILL BE PRESENTED TO OR BY AN INSURER, PURPORTED INSURER, BROKER OR ANY AGENT THEREOF, ANY WRITTEN STATEMENT AS PART OF, OR IN SUPPORT OF, AN APPLICATION FOR THE ISSUANCE OF, OR THE RATING OF AN INSURANCE POLICY FOR PERSONAL OR COMMERCIAL INSURANCE, OR A CLAIM FOR PAYMENT OR OTHER BENEFIT PURSUANT TO AN INSURANCE POLICY FOR COMMERCIAL OR PERSONAL INSURANCE WHICH SUCH PERSON KNOWS TO CONTAIN MATERIALLY FALSE INFORMATION CONCERNING ANY FACT MATERIAL THERETO; OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT.

IN MASSACHUSETTS, NEBRASKA, OREGON AND VERMONT, ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR ANOTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, MAY BE COMMITTING A FRAUDULENT INSURANCE ACT, WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO CRIMINAL AND CIVIL PENALTIES.

IN WASHINGTON, IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES, AND DENIAL OF INSURANCE BENEFITS.

THE UNDERSIGNED IS AN AUTHORIZED REPRESENTATIVE OF THE APPLICANT AND REPRESENTS THAT REASONABLE ENQUIRY HAS BEEN MADE TO OBTAIN THE ANSWERS TO QUESTIONS ON THIS APPLICATION. HE/SHE REPRESENTS THAT THE ANSWERS ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF HIS/HER KNOWLEDGE.

PRODUCER'S SIGNATURE <i>Heather K Rogers</i>	PRODUCER'S NAME (Please Print)	STATE PRODUCER LICENSE NO (Required in Florida)
APPLICANT'S SIGNATURE	DATE	NATIONAL PRODUCER NUMBER



AGENCY CUSTOMER ID: 8648

# COMMERCIAL GENERAL LIABILITY SECTION

DATE (MM/DD/YYYY)  
04/24/2014

AGENCY Benson Young & Downs Ins		CARRIER Capitol Indemnity Corp		NAIC CODE
POLICY NUMBER HKR8648Q140424-001		EFFECTIVE DATE 05/31/2014	APPLICANT / FIRST NAMED INSURED Wellfleet Chamber of Commerce, Inc	

COVERAGES		LIMITS		PREMIUMS	
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY	GENERAL AGGREGATE	\$ 2,000,000	PREMISES/OPERATIONS	
<input type="checkbox"/>	CLAIMS MADE	LIMIT APPLIES PER:	<input checked="" type="checkbox"/> POLICY		
<input checked="" type="checkbox"/>	OCCURRENCE		<input type="checkbox"/> LOCATION		
<input type="checkbox"/>	OWNER'S & CONTRACTOR'S PROTECTIVE		<input type="checkbox"/> PROJECT		
			<input type="checkbox"/> OTHER:		
		PRODUCTS & COMPLETED OPERATIONS AGGREGATE	\$ 2,000,000	PRODUCTS	
		PERSONAL & ADVERTISING INJURY	\$ 1,000,000		
		EACH OCCURRENCE	\$ 1,000,000	OTHER	
		DAMAGE TO RENTED PREMISES (each occurrence)	\$ 100,000		
		MEDICAL EXPENSE (Any one person)	\$ 5,000	TOTAL	
		EMPLOYEE BENEFITS	\$		
			\$		

OTHER COVERAGES, RESTRICTIONS AND/OR ENDORSEMENTS (For hired/non-owned auto coverages attach the applicable state Business Auto Section, ACORD 137)

APPLICABLE ONLY IN WISCONSIN: IF NON-OWNED ONLY AUTO COVERAGE IS TO BE PROVIDED UNDER THE POLICY:  
 1. UM / UIM COVERAGE  IS  IS NOT AVAILABLE.      2. MEDICAL PAYMENTS COVERAGE  IS  IS NOT AVAILABLE.

**SCHEDULE OF HAZARDS**

LOC #	HAZ #	CLASSIFICATION	CLASS CODE	PREMIUM BASIS	EXPOSURE	TERR	RATE		PREMIUM	
							PREM/OPS	PRODUCTS	PREM/OPS	PRODUCTS
1		Group 2 - Special Event	00975	Attendance	200					

RATING AND PREMIUM BASIS  
 (S) GROSS SALES - PER \$1,000/SALES      (P) PAYROLL - PER \$1,000/PAY      (C) TOTAL COST - PER \$1,000/COST      (U) UNIT - PER UNIT  
 (A) AREA - PER 1,000/SQ FT      (M) ADMISSIONS - PER 1,000/ADM      (T) OTHER

**CLAIMS MADE (Explain all "Yes" responses)**

EXPLAIN ALL "YES" RESPONSES		Y / N
1. PROPOSED RETROACTIVE DATE:		
2. ENTRY DATE INTO UNINTERRUPTED CLAIMS MADE COVERAGE:		
3. HAS ANY PRODUCT, WORK, ACCIDENT, OR LOCATION BEEN EXCLUDED, UNINSURED OR SELF-INSURED FROM ANY PREVIOUS COVERAGE?		
4. WAS TAIL COVERAGE PURCHASED UNDER ANY PREVIOUS POLICY?		

**EMPLOYEE BENEFITS LIABILITY**

1. DEDUCTIBLE PER CLAIM: \$	3. NUMBER OF EMPLOYEES COVERED BY EMPLOYEE BENEFITS PLANS:
2. NUMBER OF EMPLOYEES:	4. RETROACTIVE DATE:

**CONTRACTORS**

AGENCY CUSTOMER ID: 8648

EXPLAIN ALL "YES" RESPONSES (For all past or present operations)				Y / N
1. DOES APPLICANT DRAW PLANS, DESIGNS, OR SPECIFICATIONS FOR OTHERS?				
2. DO ANY OPERATIONS INCLUDE BLASTING OR UTILIZE OR STORE EXPLOSIVE MATERIAL?				
3. DO ANY OPERATIONS INCLUDE EXCAVATION, TUNNELING, UNDERGROUND WORK OR EARTH MOVING?				
4. DO YOUR SUBCONTRACTORS CARRY COVERAGES OR LIMITS LESS THAN YOURS?				
5. ARE SUBCONTRACTORS ALLOWED TO WORK WITHOUT PROVIDING YOU WITH A CERTIFICATE OF INSURANCE?				
6. DOES APPLICANT LEASE EQUIPMENT TO OTHERS WITH OR WITHOUT OPERATORS?				
DESCRIBE THE TYPE OF WORK SUBCONTRACTED	\$ PAID TO SUB-CONTRACTORS:	% OF WORK SUBCONTRACTED:	# FULL-TIME STAFF:	# PART-TIME STAFF:

**PRODUCTS / COMPLETED OPERATIONS**

PRODUCTS	ANNUAL GROSS SALES	# OF UNITS	TIME IN MARKET	EXPECTED LIFE	INTENDED USE	PRINCIPAL COMPONENTS

EXPLAIN ALL "YES" RESPONSES (For all past or present products or operations) PLEASE ATTACH LITERATURE, BROCHURES, LABELS, WARNINGS, ETC.				Y / N
1. DOES APPLICANT INSTALL, SERVICE OR DEMONSTRATE PRODUCTS?				
2. FOREIGN PRODUCTS SOLD, DISTRIBUTED, USED AS COMPONENTS? (If "YES", attach ACORD 815)				
3. RESEARCH AND DEVELOPMENT CONDUCTED OR NEW PRODUCTS PLANNED?				
4. GUARANTEES, WARRANTIES, HOLD HARMLESS AGREEMENTS?				
5. PRODUCTS RELATED TO AIRCRAFT/SPACE INDUSTRY?				
6. PRODUCTS RECALLED, DISCONTINUED, CHANGED?				
7. PRODUCTS OF OTHERS SOLD OR RE-PACKAGED UNDER APPLICANT LABEL?				
8. PRODUCTS UNDER LABEL OF OTHERS?				
9. VENDORS COVERAGE REQUIRED?				
10. DOES ANY NAMED INSURED SELL TO OTHER NAMED INSUREDS?				

ADDITIONAL INTEREST / CERTIFICATE RECIPIENT  ACORD 45 attached for additional names

INTEREST <input type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LIENHOLDER <input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE	NAME AND ADDRESS RANK: _____	EVIDENCE: _____	CERTIFICATE _____	INTEREST IN ITEM NUMBER	
				LOCATION: _____	BUILDING: _____
				ITEM CLASS: _____	ITEM: _____
				ITEM DESCRIPTION	
REFERENCE / LOAN #: _____					

**GENERAL INFORMATION**

EXPLAIN ALL "YES" RESPONSES (For all past or present operations)

	Y / N
1. ANY MEDICAL FACILITIES PROVIDED OR MEDICAL PROFESSIONALS EMPLOYED OR CONTRACTED?	N
2. ANY EXPOSURE TO RADIOACTIVE/NUCLEAR MATERIALS?	N
3. DO/HAVE PAST, PRESENT OR DISCONTINUED OPERATIONS INVOLVE(D) STORING, TREATING, DISCHARGING, APPLYING, DISPOSING, OR TRANSPORTING OF HAZARDOUS MATERIAL? (e.g. landfills, wastes, fuel tanks, etc)	N
4. ANY OPERATIONS SOLD, ACQUIRED, OR DISCONTINUED IN LAST FIVE (5) YEARS?	N
5. MACHINERY OR EQUIPMENT LOANED OR RENTED TO OTHERS?	N
6. ANY WATERCRAFT, DOCKS, FLOATS OWNED, HIRED OR LEASED?	N
7. ANY PARKING FACILITIES OWNED/RENTED?	N
8. IS A FEE CHARGED FOR PARKING?	N
9. RECREATION FACILITIES PROVIDED?	N
10. IS THERE A SWIMMING POOL ON THE PREMISES?	N
11. SPORTING OR SOCIAL EVENTS SPONSORED? Hosting Special Event for Community	
12. ANY STRUCTURAL ALTERATIONS CONTEMPLATED?	N
13. ANY DEMOLITION EXPOSURE CONTEMPLATED?	N
14. HAS APPLICANT BEEN ACTIVE IN OR IS CURRENTLY ACTIVE IN JOINT VENTURES?	N
15. DO YOU LEASE EMPLOYEES TO OR FROM OTHER EMPLOYERS?	N

**GENERAL INFORMATION (continued)**

AGENCY CUSTOMER ID: 8648

EXPLAIN ALL "YES" RESPONSES (For all past or present operations)

	Y / N
16. IS THERE A LABOR INTERCHANGE WITH ANY OTHER BUSINESS OR SUBSIDIARIES?	N
17. ARE DAY CARE FACILITIES OPERATED OR CONTROLLED?	N
18. HAVE ANY CRIMES OCCURRED OR BEEN ATTEMPTED ON YOUR PREMISES WITHIN THE LAST THREE (3) YEARS?	N
19. IS THERE A FORMAL, WRITTEN SAFETY AND SECURITY POLICY IN EFFECT?	N
20. DOES THE BUSINESSES' PROMOTIONAL LITERATURE MAKE ANY REPRESENTATIONS ABOUT THE SAFETY OR SECURITY OF THE PREMISES?	N

**REMARKS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR ANOTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THE PERSON TO CRIMINAL AND [NY: SUBSTANTIAL] CIVIL PENALTIES. (Not applicable in CO, DC, FL, HI, MA, MN, NE, OH, OK, OR, VT or WA; in LA, ME, TN and VA, insurance benefits may also be denied)

IN THE DISTRICT OF COLUMBIA, WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES.

IN FLORIDA, ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE.

IN MASSACHUSETTS, NEBRASKA, OREGON AND VERMONT, ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR ANOTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, MAY BE COMMITTING A FRAUDULENT INSURANCE ACT, WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO CRIMINAL AND CIVIL PENALTIES.

IN WASHINGTON, IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES, AND DENIAL OF INSURANCE BENEFITS.



INSURANCE PROPOSAL

04/24/2014

QUOTE NUMBER: QX02379003-FT-01

**NAMED INSURED**  
WELLFLEET CHAMBER OF COMMERCE INC  
PO Box 571  
Wellfleet, MA 02667-0571

**AGENCY**  
Quaker Special Risk  
51 Harvard St  
Worcester MA 01609-2836

**CARRIER:** Capitol Indemnity Corporation

**AM BEST RATING:** "A"      **STATUS:** Admitted

**COVERAGE PERIOD:** 05/31/2014 to 06/01/2014

Commercial Auto Coverage Part	NOT COVERED
Commercial Property Coverage Part	NOT COVERED
Commercial General Liability Coverage Part	\$ 250.00
Commercial Crime Coverage Part	NOT COVERED
Inland Marine Coverage Part	NOT COVERED
Umbrella Excess Coverage Part	NOT COVERED
Liquor Liability Coverage Part	NOT COVERED
Businessowners Coverage Part	NOT COVERED
Employment Practices Liability Coverage Part	NOT COVERED

**TOTAL ADVANCE PREMIUM**      **\$ 250.00**

TERRORISM RISK INSURANCE ACT OF 2007      **\$ 1.00**  
**Premium shown as payable:**      **\$ 251.00**

**REQUIREMENTS TO BIND COVERAGE:**

- signed application, signed terrorism form, and signed subjectivities page

**ADDITIONAL COMMENTS:**

THIS QUOTE IS VALID UNTIL 07/30/2014.

THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY. THE QUOTATION IS BASED UPON THE INSURANCE APPLICATION SUBMITTED. THE POTENTIAL INSURED MAY BE SUBJECT TO ADDITIONAL REQUIREMENTS THAT MAY AFFECT THEIR INSURABILITY OR ESTIMATED PREMIUM. ONLY THE **ACTUAL INSURANCE POLICY** CAN PROVIDE COVERAGES, CONDITIONS, EXCLUSIONS, PREMIUMS AND DEDUCTIBLES.

**SUBJECTIVITIES VERIFICATION**

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04/24/2014

**QUOTE NUMBER:** QX02379003-FT-01

**NAMED INSURED**

WELLFLEET CHAMBER OF COMMERCE INC  
PO Box 571  
Wellfleet, MA 02667-0571

**AGENCY**

Quaker Special Risk  
51 Harvard St  
Worcester MA 01609-2836

**CARRIER:** Capitol Indemnity Corporation

**COVERAGE PERIOD:** 05/31/2014 to 06/01/2014

**POLICY QUOTE IS SUBJECT TO VERIFICATION OF:**

- No concerts featuring hard rock, heavy metal, punk, hip hop, or rap music.
  
- No events involving the following:
  - Abortion Rights, Pro Choice, or Right-to-Life Rallies/Parades or Gatherings
  - Air Shows or Ballooning Events
  - Auto Racing regardless of Vehicle Size (including go-karts, motorcycles and snowmobiles)
  - Cattle Drives
  - Events Involving Inherently Dangerous or Stunting Activities
  - Events with dunk tanks, water rides/slides, etc.
  - Political Demonstrations or Protest Rallies by groups with a history of violent incidents
  - Mechanical Rides of any type
  - Skydiving Events
  - War Games of Any Type
  
- No events with fireworks displays.
  
- No events with overnight exposures (e.g. camping)
  
- Spectators must remain a safe distance away from the bonfire

**I certify that all subjectivities have been met.**

---

Applicant Signature

---

Title

---

Date

---

**COMMERCIAL GENERAL LIABILITY QUOTATION**

**LIMITS OF INSURANCE**

Each Occurrence Limit	\$ 1,000,000
Personal And Advertising Injury Limit	\$ 1,000,000
Products-Completed Operations Aggregate Limit	\$ 2,000,000
General Aggregate Limit (Other Than Products-Completed Operations)	\$ 2,000,000
Damage To Premises Rented To You Limit	\$ 100,000 Any One Fire
Medical Expense Limit	\$ 5,000 Any One Person

**DEDUCTIBLE**

**Amount and Basis of Deductible  
PER CLAIM or PER OCCURRENCE**

Bodily Injury Liability	N/A
OR	
Property Damage Liability	N/A
OR	
Bodily Injury Liability and/or Property Damage Liability Combined	N/A

THE LIABILITY PREMIUM BASIS OF THIS QUOTATION IS SUBJECT TO AN AUDIT.  
ADDITIONAL PREMIUM MAY BE DUE.



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**POLICY COVERAGE PART FORM SCHEDULE**

**ENDORSEMENTS**

**INTERLINE ENDORSEMENTS**

CICG 174 CIC QUOTE 01 11	Common Policy Declarations
CICG 176 06 11	Locations Schedule
CGE 473 QUOTE 12 11	Subjectivities Verification
CGE 112 04 96	Important Notice
CGE 215 04 96	Important Notice Non Payment Of Premium
CGE 373 09 07	Massachusetts Lead Poisoning Disclosure Statement
CGE 372 09 07	Massachusetts Notice Lead Liability
CGE 494 10 13	Notice To Policyholders Potential Restrictions Of Terrorism Cov
CGE 278 04 96	Policyholder Audit Information
CG 21 70 01 08	Cap on Losses from Certified Acts of Terrorism
IL 00 17 11 98	Common Policy Conditions
CG 21 87 01 07	Conditional Exclusion Of Terrorism Relating To Disposition Of
IL 09 85 01 08	Disclosure Pursuant To Terrorism Risk Ins Act Of 2002
CG 21 76 01 08	Exclusion of Punitive Damages Certified Act of Terrorism
CGE 064 02 08	Notice Offer Of Terrorism Coverage
IL 00 21 09 08	Nuclear Energy Liability Exclusion (Broad Form)
CGE 418 MA 11 08	Non-Renewable Short Term Policy
CGL 388 04 10	Assault Or Battery Exclusion
CGL 408 08 13	Exclusion Firearms And Weapons

**GENERAL LIABILITY ENDORSEMENTS**

CG 00 01 04 13	Commercial General Liability Coverage Form
CG 21 01 11 85	Exclusion Athletic or Sports Participants
CG 21 47 12 07	Employment Related Practices Exclusion
CG 21 67 12 04	Fungi or Bacteria Exclusion
CG 21 96 03 05	Silica or Silica Related Dust Exclusion
CG 22 58 11 85	Exclusion Described Hazard Carnival Circus Fair
CGL 031 05 13	Excess Provision
CGL 135 MA 01 13	Exclusion Lead Liability
CGL 138 01 13	Endorsement Fully Earned Premium
CGL 367 01 13	Exclusion Inflatable Amusement Device
CGL 426 01 13	Exclusion Described Hazard Fireworks Explosives Pyrotechnic Dev
CGL 446 01 13	Total Horse And Equine Exclusion
CGL 453 07 13	Total Asbestos Exclusion
CICL 042 QUOTE 01 11	General Liability Coverage Part Declaration
CICL 043 QUOTE 01 11	General Liability Schedule
CGL 030 04 13	Total Liquor Liability Exclusion

**NOTICE - OFFER OF TERRORISM COVERAGE  
NOTICE - DISCLOSURE OF PREMIUM**

1. **Named Insured:** WELLFLEET CHAMBER OF COMMERCE INC
2. **Attached to Policy Number:** QX02379003-FT
3. **POLICY PERIOD:** 05/31/2014 - 06/01/2014

The Terrorism Risk Insurance Act of 2002 established a program within the Department of the Treasury, under which the federal government shares with the insurance industry the risk of loss from future terrorist attacks. In December 2007, the Terrorism Risk Insurance Program Reauthorization Act of 2007 (the "Reauthorization Act") extended this program through December 31, 2014. Under the "Reauthorization Act":

- An act of terrorism must cause losses of at least \$100 million;
- Must be a "certified act of terrorism" as recognized by the U. S. Treasury Department
- A cap limits the U. S. Government reimbursement as well as insurers' liability for losses resulting from a "certified act of terrorism" when the amount of such losses in any one calendar year (January 1 through December 31) exceeds \$100 billion. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

In accordance with the "Reauthorization Act" of 2007, we are required to offer you coverage for losses resulting from an act of terrorism **that is certified under the federal program** as an act of terrorism. The policy's other provisions will still apply to such an act. Your decision is needed on this question: do you choose to pay the premium for terrorism coverage stated in this offer of coverage, or do you reject the offer of coverage and decline to pay the premium? You may accept or reject this offer.

See the section of this Notice titled **DISCLOSURE OF PREMIUM**. If you choose to accept this offer of coverage your total policy premium will include the additional premium for terrorism as stated in such **DISCLOSURE**.

**DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF TERRORISM LOSSES**

Terrorism coverage provided by this policy for losses resulting from "certified acts of terrorism" may be partially reimbursed by the U. S. Government under a formula established by federal law. However, your policy may contain other exclusions which might affect your coverage, (for example, nuclear or war exclusions. Under the formula, the U. S Government's share equals 85% of the insured losses that exceed the applicable insurer retention.

**4. DISCLOSURE OF PREMIUM**

If you accept this offer, no signature is needed. The prospective premium for terrorism coverage is **\$ 1.00**

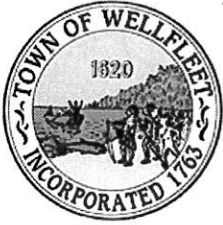
You may choose to reject the offer by signing the enclosed statement and returning it to us by the premium due date, and your policy will be endorsed to exclude the described coverage.

**5. ENCLOSURE - REJECTION STATEMENT**

I hereby reject the offer of terrorism coverage. I understand that an **exclusion** of certain terrorism losses will be made part of this policy.

\_\_\_\_\_  
Signature (Named Insured)

\_\_\_\_\_  
Dated



# TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667  
Tel (508) 349-0300 Fax (508) 349-0305  
www.wellfleetma.org

To: Board of Selectmen  
From: Harry Sarkis Terkanian, Town Administrator  
Subject: Town Administrator's Report  
Date: May 1, 2014

This report is for the period April 17, 2014 through April 30, 2014.

- 1 Town Meeting was completed on April 28<sup>th</sup> in one night. A significant amount of effort during this reporting period was devoted to town meeting preparation including meetings with stakeholders, answering questions, drafting of motions, holding the pre town meeting motion review meeting on April 22<sup>nd</sup>, attending the finance committee meeting on the 22<sup>nd</sup>, attending the Forum's pre town meeting on April 24<sup>th</sup>.
- 2 Long term debt refinancing. Authority to refinance approved by the Selectmen at the April 28<sup>th</sup> meeting. Interest rate auction is scheduled for May 1<sup>st</sup> with closing to follow on May 15<sup>th</sup>. Final rates will need to be approved at a special selectmen's meeting planned for May 6<sup>th</sup>.
- 3 In anticipation of charter changes being approved at the annual town election and the planned retirement of the Clerk/Treasurer on July 1, 2014, job descriptions of the clerk, treasurer, collector and treasurer/collector positions and job ads for the clerk and treasurer are being prepared and will be available at the May 13<sup>th</sup> Selectmen's meeting. These descriptions will require review by the Personnel Board.
- 4 Dredging planning. Met with the Marina Advisory Committee on April 30<sup>th</sup>. We are preparing an inventory of studies which have been completed and a punch list of what remains before permitting can begin. I am working with the Committee and the Harbormaster to have a comprehensive status report on permitting and funding strategies for the Selectmen at the June 24<sup>th</sup> Selectmen's meeting.
- 5 Municipal Area Network. CapeNet's response to the RFP has been selected by the County and I am participating in contract negotiations with CapeNet which are in progress. The County has appropriated \$200,000 to cover the participating town's first year costs.
- 6 Public Works Projects:
  - a. Elementary School Roof. Earlier cost estimates still look good and we have scheduled bid openings for May 27<sup>th</sup>. Possible contract award at the June 10<sup>th</sup> Selectmen's meeting.
  - b. Transfer Station concrete pad enlargement. Bids are due on May 8<sup>th</sup> at 10:00 AM. ATA King is managing this project.
  - c. Water System Expansion. Work is continuing.

TOWN ADMINISTRATOR'S REPORT TO THE SELECTMEN

- d. Waterfront building needs study. RFQ Responses are due May 1, 2014. A link to the RFQ and supporting documents is on the "Invitation to Bid" tab on the Town's home page.
  - e. Route 6 & Main Street. RFP for design services issued, responses due May 15<sup>th</sup> at 2:00 PM.
  - f. Municipal fiber and microwave network. Construction of the fiber portion has been completed. Equipment for connections to this loop are being purchased and deployed. Once complete we will be able to cancel a number of Comcast connections and replace them with one faster CapeNet connection.
  - g. Bid opening for two recycling compactors held on April 28<sup>th</sup>. Five bids were received. An award is pending review of bids by the DPW Director.
  - h. Police station study is in progress. Contract with designer executed by the Board on April 28<sup>th</sup>.
  - i. Work on the COA garden project has begun.
- 7 Personnel Matters:
- a. Administrative actions:
    - i. Executive Assistant position has been advertised. Job description changes will be reviewed by the Personnel Board on May 1<sup>st</sup>.
    - ii. Revised job descriptions for the Recreation Director and the Director of Community Services will be reviewed by the Personnel Board on May 1<sup>st</sup>.
    - iii. Job descriptions for the clerk, treasurer, collector and a combined collector/treasurer position are tentatively scheduled for review by the Personnel Board on May 21<sup>st</sup>.
  - b. Current employment vacancies (Charter 5-3-2 (i)):
    - i. DPW. One vacancy: equipment operator position at DPW offered to Ryan Williams. If he accepts his current position will become vacant. Facilities position job description to be reviewed by the DPW director.
    - ii. Building – Building Inspector is part time.
    - iii. Health – Assistant health agent position is vacant. Health agent proposes to fill it on a part time basis using the funding previously appropriated which is currently being used to contract with the County one day a week.
    - iv. One call firefighter and one rescue squad EMT out due to injuries sustained while on duty.





## Town of Wellfleet Committee Vacancies

To: Harry Terkanian  
From: Amy Voll  
Re: Appointments to Town Boards

Date: May 13, 2014

The report format provides the appointing authority with a comprehensive view of vacant positions on each Town Board. Each table identifies the amount and type of positions that are vacant, the authority for making the appointment and the length of the term. Following the table contains names of individuals requesting consideration to fill a vacancy.

### **Barnstable Human Rights Commission (1 Wellfleet Representative)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Position	Board of Selectmen	3 years

**Requesting Appointment:** No applications on file.

### **Bylaw Committee (3 Members)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Position	Moderator	3 years

**Requesting Appointment:** No applications on file.

### **Cable Advisory Committee (5 Members)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Position	Board of Selectmen	1 year

**Requesting Appointment:** One application on file.

### **Commission on Disabilities (up to 7 Members)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
4 Positions	Board of Selectmen	3 years

**Requesting Appointment:** No applications on file.

### **Energy Committee (7 Members, 2 Alternates)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Alternate Position	Board of Selectmen	2 years

**Requesting Appointment:** No applications on file.

### **Herring Warden (1 Warden, 1 Assistant Warden)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Position	Board of Selectmen	3 years
1 Assistant Position	Board of Selectmen	3 years

**Requesting Appointment:** No applications on file.

### **Open Space Committee (7 Members)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Position (as of 6/30/14)	Board of Selectmen	1 year

**Requesting Appointment:** No applications on file.

**Personnel Board (4 Community Members)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Position	Board of Selectmen	6/30/2015

**Requesting Appointment:** No applications on file.

**Shellfish Advisory Committee (7 Members, 2 Alternates)**

<b>Vacant Positions</b>	<b>Appointing Authority</b>	<b>Length of Term</b>
1 Alternate Position	Board of Selectmen	3 years

**Requesting Appointment:** No applications on file.

**Wellfleet Board of Selectmen  
Minutes of the Meeting of April 08, 2014  
Council On Aging Building, 7:00 p.m.**

**Present:** Berta Bruinooge, Chair, Paul Pilcher, John Morrissey, Jerry Houk Dennis Murphy; Town Administrator Harry Sarkis Terkanian.

Chair Berta Bruinooge called the meeting to order at 7:00 p.m.

***Announcements, Open Session and Public Comment***

- Pilcher reminded the audience that the third annual Wellfleet Blossoms Festival would be held on April 18-21, 2014 with exhibits from emerging and established artists as well as various workshops.
- Pilcher also noted the recent passing of Barbara Gray and spoke about her many contributions to the Town of Wellfleet.

***Appointments***

**Motion 14-0206:** Houk moved to approve the appointment of Elizabeth McDonald to the Open Space Committee for a one year term ending June 30, 2015. Murphy seconded the motion and it passed 5-0.

***Use of Town Property***

**Motion 14-0207:** Pilcher moved to approve the request received from the Recycling Committee to use the Town Hall parking lot on Saturday, May 3, 2014 from 10:00 a.m. to 2:00 p.m. to sort recyclable material following a beach and bay clean up. This is an educational event in conjunction with “Hands on Wellfleet” week and the Recycling Committee will also use this opportunity to spread awareness of PAYT. Houk seconded the motion and it passed 5-0 [No processing fee or Use of Town Property Fee applies.]

***Business***

**Wellfleet Motor Lodge Sunday sales of alcohol request**

**Motion 14-0208:** Houk moved to approve the request from the Wellfleet Motor Lodge to open at 10:00 a.m. for sales of alcohol on Sundays as approved by the ABCC. Murphy seconded the motion and it passed 5-0.

**Recommendation of Preschool Committee**

The Wellfleet Pre-school Committee, consisting of Selectmen Pilcher and Houk, along with Dr. Maggie Mack, a teacher at Wellfleet Elementary School and Terri Frazier of the School Committee, recommended that the BOS consider implementing a voucher program to offset preschool costs<sup>1</sup>. The value of the voucher would be tied to the cost of attending the Montessori School or Children’s Place for ten months, five days a week for six hours a day. The cost would be approximately \$6,000 per child with another \$600 per month for a full twelve months. The committee estimates that the voucher program would cost approximately \$90,000-\$100,000 for 15 eligible children, possibly less with state funding. Initial funding could come out of the Human Services budget. The proposed start date for the program is September 2015 and Pilcher suggested funding the initiative in the next year’s budget. Houk thanked Pilcher for all of his work on the initiative and Pilcher suggested calling the program the “Jerry Houk Voucher.”

***Public Hearing(s) [7:15]***

**Shellfish**

**Motion 14-0209:** Houk moved to approve the application received February 18, 2014 from Lisa Dexter to renew shellfish grant license #95-25 and 95-26 for a ten year period. Pilcher seconded the motion and it passed 5-0.

**Motion 14-0210:** Murphy moved to approve the application received March 11, 2014 from Peter Rennert to renew shellfish grant licenses #95-23 and 95-24 for a ten year period. Houk seconded the motion and it passed 5-0.

**Motion 14-0211:** Murphy moved to not recommend the application received March 14, 2014 from Jacob Dalby from an extension to shellfish grant license #95-32, extending 25 feet from the No Drag Line. Pilcher seconded the motion and it passed 5-0. Koch said to make a note that all of the names on the grant must be on any future application.

***Business, cont.***

**Karl Barrio request to reapply for shellfish license and grant**

Chair Berta Bruinooge recused herself from the proceedings as she is a shellfish grant holder in the Town of Wellfleet. Vice Chair Paul Pilcher took over as chair to lead the discussion. Both Paul Pilcher and Dennis Murphy disclosed a business association with Karl Barrio. Barrio uses Murphy's facility to dispose of brush and he snow plows Pilcher's driveway. The Town Administrator did not see an ethical conflict in the matter. Shellfish Constable Andrew Koch did not recommend reinstating Barrio's commercial shellfish license with the Town of Wellfleet because he has "broken the [Wellfleet shellfish] rules [and regulations] too many times." Further, Koch noted that Barrio would not be allowed to shellfish until the Massachusetts Division of Marine Fisheries reinstated Barrio's state shellfish license. Barrio could not work on his previously held shellfish grant and must get the signatures of the other grant holders in order to be considered for reinstatement on the grant. If those conditions are met, Barrio could come before the Selectmen and ask to be reinstated on his previously held shellfish grant. Barrio read a prepared statement<sup>2</sup> requesting that the Selectmen consider reinstating his Wellfleet commercial shellfish permit. Houk said that he felt that Barrio "has done his time" and the current situation is not good for Barrio or his family. Houk wants to think that the Selectmen are the kind of Board to offer Barrio one more chance to stay in the Town and support his family, and hopes in these past two years [without a commercial shellfish permit] have helped Barrio realize the result of his transgressions.

Pilcher opened the session to public comment and several members of the audience spoke:

Bob Wallace: Wallace urged the Selectmen to consider the mental affect of overturning the recommendation of the Shellfish Dept. and said that to go against Koch's recommendation undermines his authority as Shellfish Constable. Wallace suggested permanently revoking Barrio's license if there is one more offense.

Keith Rose: Rose agreed with Wallace. If the enforcement of the Shellfish Rules and Regulation are to mean anything to the permit holders, this decision would undermine Koch's authority. Rose said that he has heard Barrio brag about "ripping people off."

Ralph Bassett: Bassett agreed that enforcement is an ongoing problem. No one will listen to Koch if the shellfish community thinks they can break the rules and come before the Board of Selectmen for another chance.

William 'Chopper' Young: Young said that Barrio offered an apology a year and a half after the offense. He did not think it was fair that the Selectmen took away Barrio's livelihood.

Janet Drohan: Drohan said "with all due respect to Chopper," that proper enforcement of the shellfish rules and regulations affect everyone, especially with the increased responsibilities on Koch to enforce the new regulations from the state regarding vibrio. Drohan thinks that Koch has a lot on his plate and must be in a position to effectively enforce all rules.

Andrew Koch: Koch said that his decision to recommend revoking Barrio's permit and grant was based on a pattern of abuse. Koch reiterated that a decision to reinstate Barrio's license would undermine his authority as Shellfish Constable and he did not recommend the action.

Jerry Houk: Houk made his decision based on Young's comment that he did not want Barrio to lose his livelihood.

Dennis Murphy: Murphy made the decision to reinstate Barrio's commercial shellfish permit because the revocation of the license has affected Barrio's family. Murphy believes that Barrio should have another chance and that the decision will not affect Koch's enforcement. Murphy has enough faith in the Constable and the shellfishing community to watch Barrio.

Harry Terkanian: Terkanian noted that if a future Barrio violation should occur, it will be dealt with if and when the offense happens.

**Motion 14-0212:** Houk moved to give permission to Karl Barrio to reapply for a commercial shellfish permit in the Town of Wellfleet. The validity of Barrio's commercial permit is contingent upon approval of the state

shellfish license issued by the MA Division of Marine Fisheries. Morrissey seconded the motion and it passed 4-0-1 (Bruinooge recused herself from the vote.)

#### **Authorization to sign notice of intent for Barbara Wright et al – Pleasant Point**

**Motion 14-0213:** Murphy moved to authorize the Town Administrator to sign the notice of intent<sup>3</sup> for Barbara Wright et al regarding the Pleasant Point revetment. Morrissey seconded the motion and it passed 5-0.

#### **Review of Board of Selectmen Goals**

Pilcher reviewed the list of Board of Selectmen Goals for 2013-2014<sup>4</sup> and noted several that have been accomplished.

#### ***Town Administrator's Report***

Town Administrator Harry Terkanian reviewed the Town Administrator's report<sup>5</sup>.

#### ***Future Concerns***

- Bruinooge would like to continue the discussion on parking issues. Terkanian has laid out a plan with Police Chief and will speak with DPW about signage. Terkanian noted that there will be a public hearing on parking fees April 22. Murphy spoke with Methodist Church regarding use of their parking lot. He asked that Administration approach the church with terms. Morrissey asked that we put all parking issues on the agenda for April 22.
- Morrissey asked that the Mayo Creek Plan be placed on a future Board of Selectmen meeting for an update after their committee meets.

#### ***Correspondence and Vacancy Report***

John Morrissey had prepared the Correspondence Report<sup>6</sup>.

#### ***Minutes***

**Motion 14-0214:** Pilcher moved to approve the minutes of the March 25, 2014 Board of Selectmen meeting<sup>7</sup>. Murphy seconded the motion and it passed 5-0.

#### ***Adjournment***

**Motion 14-0215:** Houk moved to adjourn the meeting. Murphy seconded them motion and it passed 5-0. The meeting adjourned at 8:36 p.m.

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<sup>1</sup> Pilcher email with committee recommendation sent to Amy Voll 2014-04-01

<sup>2</sup> Karl Barrio statement requesting the reinstatement of his Wellfleet Commercial Shellfish permit 2014-04-08.

<sup>3</sup> 2014-03-27 Memo from Cape Cod Engineering re: 0 Blackfish Creek, Map 35 Parcel 210 – Notice of Intent Signature Sheet

<sup>4</sup> Board of Selectmen Goals for 2013-2014

<sup>5</sup> 2014-04-08 Harry Terkanian Town Administrator's Report

<sup>6</sup> 2014-04-08 Correspondence Report

<sup>7</sup> 2014-03-25 Board of Selectmen Meeting Minutes

**Wellfleet Board of Selectmen  
Minutes of the Meeting of April 22, 2014  
Council On Aging Building, 6:45 p.m.**

**Present:** Berta Bruinooge, Chair, Paul Pilcher, John Morrissey, Dennis Murphy; Town Administrator Harry Sarkis Terkanian.

**Regrets:** Jerry Houk

Chair Berta Bruinooge called the meeting to order at 6:45 p.m.

***Executive Session***

Bruinooge read aloud the purpose for convening an executive session: To discuss strategy with respect to collective bargaining for Wellfleet Police Officers and Teamsters unions. Having a discussion in open session would have a detrimental effect on the Board's bargaining position.

In a voice vote held in Open Session the Board voted unanimously to enter Executive Session and come back into public session at 7:00 p.m. Bruinooge, Morrissey, Murphy and Pilcher each said yes, and the Executive Session opened at 6:45 p.m.

***Announcements, Open Session and Public Comment [7:00]***

- Pilcher thanked all of the people and sponsors involved with Wellfleet Blossoms for a successful event.
- Town Administrator Harry Terkanian announced that the Shellfish Advisory Board would hold their annual beach clean up on Saturday, May 3 at 9:00 a.m. Volunteers will meet at Mayo Beach.
- Environmental Partners Group, Inc., won the American Public Works Association 2014 Project of the Year for Enhancing Embayment Water Quality: Integrating Oyster Reef Restoration & Stormwater Controls in Wellfleet, MA. Bruinooge thinks the award is marvelous.
- Police Chief Ron Fisetto announced the annual Prescription Drug Take Back Program on Saturday, April 26, 2014 at the Wellfleet Police Station. The Gun Buy Back Program will take place on May 12 and 14 at the Wellfleet Police Station. A new message board has been placed out in the community to make important announcements of Town events.

***Licenses***

**Motion 14-0216:** Pilcher moved to approve the business license for "Salt." Morrissey seconded the motion and it passed 4-0.

The Selectmen asked to delay the business license discussion for the Wellfleet Artisan Market until the May 13, 2014 Board of Selectmen meeting. The Selectmen wanted to know the types of products for sale at the vendor market. Terkanian suggested \$50 fee for a business license.

***Reappointments***

**Motion 14-0217:** Murphy moved to approve the following Wellfleet committee reappointments. Morrissey seconded the motion and it passed 4-0.

- Lorial Russell – Animal Control Officer [one year term, ends 4/30/15]
- Amanda Holway – Assistant Animal Control Officer [one year term, ends 4/30/15]
- Sara Hutchings – Bike and Walkways Committee [three year term, ends 6/30/17]
- Kenneth Granlund, Jr. – Board of Health [three year term, ends 6/30/17]
- James Hood – Board of Water Commissioners [three year term, ends 6/30/17]
- Thomas Cole, Richard Guersney, Jeffrey Tash, Betsy Williams – Cable Advisory Committee [one year term, ends 4/30/15]
- Curt Felix – Cape Cod Water Protection Collaborative [two year term, ends 6/30/16]
- John Portnoy, Campbell Rea – Conservation Commission [three year term, ends 6/30/17]

- Edward Miller – Cultural Council [three year term, ends 6/30/17]
- Stephen Durkee – Historical Commission [three year term, ends 6/30/17]
- Joseph Aberdale, Ned Hitchcock – Marina Advisory Committee [two year term, ends 6/30/16]
- John Riehl – Natural Resources Advisory Board [three year term, ends 6/30/17]
- Bruce Hurter, Robert Jackson, Nancy Rea – Open Space Committee [one year term, ends 6/30/15]
- Janet Reinhart – Planning Board [five year term, ends 6/30/19]
- Christine Bezio, Kevin Scalley – Recreation Committee [three year term, ends 6/30/17]
- Lisa Benson – Taxation Aid Committee [three year term, ends 6/30/17]
- Sharon Inger, Vernon Jacob – Zoning Board of Appeals [three year term, ends 6/30/17]
- Lisbeth Berrio – Parking Hearings Officer [one year term, ends 6/30/15]
- Harry Sarkis Terkanian – Parking Clerk [one year term, ends 6/30/15]
- Nancy Vail – Parking Control Officer [one year term, ends 6/30/15]

**Motion 14-0218:** Morrissey moved to appoint Paul Pilcher to the Outer Cape Intermunicipal Committee for a one year term ending 6/30/15. Murphy seconded the motion and it passed 3-0-1 (Pilcher abstained from the vote.)

***Public Hearing(s) [7:15]***

**Liquor License**

**Motion 14-0219:** Morrissey moved to approve the application received from Jody Craven, Cape Cod Bay Challenge, for a one-day Beer and Wine License at Baker’s Field on Saturday, August 16, 2014 from 12:00-9:00 p.m. Murphy seconded the motion and it passed 4-0.

**Motion 14-0220:** Pilcher moved to approve the application received from WHAT for a one day all alcohol license on Tuesday, July 29, 2014 in an Event Tent at the entrance to the theater. Murphy seconded the motion and it passed 4-0.

**Motion 14-0221:** Morrissey approved the application received from Ceraldi, Inc., dba Ceraldi, 15 Kendrick Ave, Wellfleet, MA, Michael Ceraldi, Manager, for a new seasonal Beer and Wine Restaurant License. Pilcher seconded the motion and it passed 4-0.

**Rules and Regulations**

**Proposed amendment of Traffic Rules and Orders, Schedule of Fines**

Police Chief Ron Fisette reviewed a memo authored by Town Administrator Harry Terkanian regarding amendments to the Traffic Rules and Orders<sup>1</sup>. Of note were changes in Section 3: seasonal parking limits would be extended to 7 days a week with two hour parking limits in the Town Hall parking lot (with 4 hour parking along the perimeter and employee parking preserved), two hour parking limits at the parking lot across from Preservation Hall and one hour parking along Main Street. Parking time limits would be imposed between 7:00 a.m. to 6:00 p.m. from June 15 through Labor Day. From the audience, business owner Joe Wanco suggested extending the parking limit on Main Street from one to two hours to give people time to eat in restaurants. Bruinooge thinks that timed parking should be uniform at two hours in all downtown parking areas. The Selectmen asked Terkanian to speak with the two downtown churches to gain additional public and business employee parking and report back to the Selectmen at the May 13 BOS meeting. From the audience, General Clerk Jeanne Maclauchlan suggested that businesses should negotiate parking for their employees directly with the churches. Next, Terkanian spoke to the schedule of fines, which were put into the packet for informational purposes. If approved at Town Meeting, the Town will seek legislative approval for the fine increase through Rep. Sarah Peake. The Selectmen agreed to continue the parking public hearing at the May 13 Board of Selectmen meeting where they will vote on amendments to traffic rules and orders.

**Beach Sticker Eligibility Rules and Beach Sticker Rules and Regulations**

Beach Administrator Suzanne Grout Thomas reviewed proposed amendments to the Town of Wellfleet Rules and Regulations for Beach Sticker Eligibility for Taxpayers, Residents and Visitors, and the Town of Wellfleet Beach Rules and Regulations<sup>2</sup>. Most changes are housekeeping measures with a couple of exceptions,

including a change that would make property owners who pay under \$400 ineligible for a beach sticker. Also, the Beach Administration would institute a \$15 processing fee for those signing over their beach stickers (assigned stickers). Next, Thomas reviewed proposed amendments to the Beach Rules and Regulations, including a new rule that if any kayak tour company would like to conduct tours, they must get Use of Town Property approval.

**Motion 14-0222:** Murphy moved to amend the Town of Wellfleet Rules and Regulations for Beach Sticker Eligibility for Taxpayers, Residents and Visitors, and the Town of Wellfleet Rules and Regulations. Morrissey seconded the motion and it passed 4-0.

#### ***Use of Town Property***

**Motion 14-0223:** Morrissey moved to approve the application received from Jody Craven and Christa von der Luft of Cape Cod Bay Challenge, Inc. to use White Crest Beach on Saturday, June 14, 2014 from 10:00 a.m. to 3:00 p.m. to host an annual stand-up paddle boarding and surfing event. Processing Fee: \$20. Use of Town Property fee: Exempt. Murphy seconded the motion and it passed 4-0.

**Motion 14-0224:** Pilcher approved the application received from Jody Craven and Christa von der Luft of Cape Cod Bay Challenge, Inc. to use Mayo Beach and Baker's Field on Saturday, August 16, 2014; (1) Mayo Beach: 2:00-4:00 p.m. for a 35-mile stand-up paddleboard crossing of Cape Cod Bay to end at Mayo Beach, and (2) Baker's Field Tent Area: 12:00-9:00 p.m. for a post-event celebration and fundraiser at Baker's Field. Processing Fee: \$20. Use of Town Property fee: Exempt. Morrissey seconded the motion and it passed 4-0.

#### ***Business***

##### **Presentation on proposed Outer Cape Health Service Wellfleet Health Center**

Outer Cape Health Board of Directors President Fred Gaechter, Dr. Barbara Prazak, architect Sibel Asantugrul, Gary Sorkin, Jim Hood, Gracie Smith and Nicholas Gould presented a proposed plan to rebuild the Outer Cape Health facility in Wellfleet<sup>3</sup> on the current site. The Outer Cape Health team explained that a new facility is mandated by the state as the current building is 48 years old. The new facility may have dental suites and house the WIC (Women, Infants and Children) program. The building would also include radiology, a laboratory, pharmacy and urgent care, which could potentially save the Town thousands of dollars in ambulance transportation costs. Outer Cape Health will meet with the Cape Cod Commission next month to review design plans and requested that the Board of Selectmen endorse the designation of this project as a "Project of Community Benefit."

**Motion 14-0225:** Pilcher moved to endorse the designation of the Outer Cape Health Service Wellfleet Health Center Project as a "Project of Community Benefit" to the Cape Cod Commission. Murphy seconded the motion and it passed 4-0.

##### **Motion Amendment**

**Motion 14-0226:** Murphy moved to amend Motion 14-0217 to change the term for the parking related appointments to end on to June 30, 2014. Morrissey seconded the motion and it passed 4-0.

##### **Police Union Contracts**

**Motion 14-0227:** Murphy moved to approve the execution of the two Memorandums of Understanding with Police Officers Union for FY2014 and FY2015-FY2017. Morrissey seconded the motion and it passed 4-0.

##### **Teamsters Union Contact**

**Motion 14-0228:** Pilcher moved to approve the execution of the Memorandum of Understanding with Teamsters Union. Murphy seconded the motion and it passed 4-0.

##### **Authorize the Town Administrator to execute the Project Funding Agreement for the Elementary School Roof**

**Motion 14-0229:** Pilcher moved to authorize the Town Administrator to execute on behalf of the Town of Wellfleet the Project Funding Agreement between the Town of Wellfleet and the Massachusetts School



Building Authority concerning repairs to a portion of the Wellfleet Elementary School Roof. Morrissey seconded the motion and it passed 4-0.

### **Additional Recommendations on Town Meeting Articles**

#### **Article 1: FY2015 Operating Budget**

Terkanian addressed two changes in Article 1: The Worker's Compensation Insurance increased to \$17,300 and another \$15,000 was added to the Unemployment Compensation. The total FY2015 Operating Budget is now \$15,262,457.

#### **Article 2: Transfers**

**Motion 14-0229:** Murphy moved to recommend Article 2. Morrissey seconded the motion and it passed 4-0.

#### **Article 9: Cape Cod Regional Technical High School Stabilization Fund**

Pilcher requested that the recommendation on Article 9 be delayed until the BOS meeting on April 28 because Houk is not present at this meeting to weigh in on the issue.

#### **Articles 11 and 12: Police Officers Union Contracts**

**Motion 14-0230:** Pilcher moved to recommend Articles 11 and 12. Murphy seconded the motion and it passed 4-0.

#### **Article 38: Stretch Energy Code**

**Motion 14-0231:** Pilcher moved to recommend Article 38. Morrissey seconded the motion and it passed 4-0.

#### ***Town Administrator's Report***

Town Administrator Harry Terkanian reviewed the Town Administrator's report<sup>4</sup>.

#### ***Future Concerns***

- Morrissey and Pilcher want to discuss the expansion of municipal parking. They would also like the Town Administrator to meet with business owners and church leaders on the parking issue. Morrissey also mention that there would be a Herring River meeting on May 15, 2014 at 9:30 a.m. at the National Seashore headquarters.
- Murphy may have to miss first Selectmen meeting after Town Meeting as he will attend the Board of Water Commission meeting to talk about installing water mains.

#### ***Correspondence and Vacancy Report***

John Morrissey had prepared the Correspondence Report<sup>5</sup>.

#### ***Minutes***

Bruinooge requested that the vote on the minutes of the April 8, 2014 meeting be held until the May 13, 2014 Board of Selectmen Meeting.

#### ***Adjournment***

**Motion 14-0232:** Murphy moved to adjourn the meeting. Morrissey seconded them motion and it passed 4-0. The meeting adjourned at 8:55 p.m.

<sup>1</sup> 2014-04-16 Amendments to the Traffic Rules and Orders

<sup>2</sup> 2014 proposed amendments to the Town of Wellfleet Rules and Regulations for Beach Sticker Eligibility for Taxpayers, Residents and Visitors, and the Town of Wellfleet Beach Rules and Regulations

<sup>3</sup> 2014-4-22 architectural plans for proposed Outer Cape Health Facility in Wellfleet, MA

<sup>4</sup> 2014-04-22 Harry Terkanian Town Administrator's Report

<sup>5</sup> 2014-04-22 Correspondence Report